



FOX CHAPEL BOROUGH

AGENDA **BOROUGH COUNCIL MEETING** **MONDAY, APRIL 21, 2025, at 6 PM**

CALL TO ORDER

APPROVAL OF MINUTES

The meeting was held on March 17, 2025.

Motion to [approve, deny, or approve with conditions] the March 17, 2025, minutes.

RESIDENT COMMENTS

PARK COMMISSION

The meeting was held on Monday, April 14, 2025. Wesley Posvar, Chairperson for the Park Commission, will be present.

Fox Chapel Borough and O'Hara Township Joint Inaugural Trail Run

Fox Chapel Borough and O'Hara Township would like to host their first-ever 2-mile fun run through the beautiful, linked trails and parks in mid-to-late September. The proposed 2-mile event route would begin at O'Hara Township Community Park, utilizing the paved loop, then proceed north to Fay Park, which will connect participants into the Salamander Park loop for a return back to OTCP for the finish.

The Park Commission requests Council's approval to proceed with a joint planning meeting between the two municipalities.

Motion to [approve, deny, or approve with conditions] the inaugural trail run and the joint planning meeting between Fox Chapel Borough and O'Hara Township for an inaugural trail run.

ENVIRONMENTAL ADVISORY COUNCIL

The meeting was held Monday, April 14, 2025. Austin Henry, Chairperson for the EAC, will be present.

Environmental Disturbance Application No. 25-02

120 West Chapel Ridge Road
Michael Howell & Alisa Sumkin
Submitted by Douglas T. Tait, P.E., Tait Engineering Inc.
New Single-Family Dwelling

Motion to [approve, deny, or approve with conditions] Environmental Disturbance Application No. 25-02 as submitted, including the granting of a waiver for a level spreader, a waiver for the disturbance of steep slopes with moderate risk up to 32% where the ordinance limitation is 25%, and contingent upon the following:

- ***Pulling the 84" detention tank back as close to the proposed 1170 contour as possible and the level spreader outlet as close to the 1160 contour as possible.***
- ***Satisfaction of the standard requirements set forth in the LSSE letter dated April 8, 2025.***

Environmental Disturbance Application No. 25-06

Lot 621-P-10 Old Indian Trail
Acri Commercial Realty

Submitted by Matthew B. Schmidt, P.E., Hampton Technical Associates Inc.
New Single-Family Dwelling

Motion to [approve, deny, or approve with conditions] Environmental Disturbance Application No. 25-06 as submitted, contingent upon the following:

- Adding 5 deciduous hardwood trees to the replanting plan
- Ensuring the correction on sheet CW502 on the orifice plate detail of the lower orifice at elevation 1147 is marked as a 0.5" diameter orifice as opposed to the current designation of 6".
- Satisfaction of the standard requirements set forth in the LSSE letter dated April 11, 2025.

POLICE REPORT

Police Report for March 2025

FIRE REPORT

Fire report for March 2025

Total calls: 47 - 29 calls Fox Chapel Borough (2 Aspinwall, 11 O'Hara, 1 Sharpsburg, 1 Pittsburgh, 2 Indiana, and 1 Harmar)

FOXWALL EMS REPORT

EMS Report for March 2025

PUBLIC SAFETY ASSISTANCE COMMITTEE REPORT

The meeting was held March 26, 2025. Betsy Monroe, Chairperson for the PSAC, will present.

PUBLIC WORKS REPORT

ENGINEER REPORT

LSSE Engineer Report for March 2025

TREASURER REPORT

Treasurer Report for March 2025

RATIFICATION OF PAYMENTS

Ratification of Payments for March 2025

Motion to [ratify, deny, or ratify with conditions] the payment of bills for March 2025, General Fund Vouchers 5658 - 5744 in the amount of \$585,853.28.

NEW BUSINESS

Naming Two Private Lanes Off of Fairview Road

Naming two private lanes off of Fairview Road is necessary as a public safety concern, based on the Guidelines adopted by the Borough Council at the May 20, 2024, Council meeting.

Residents at current address numbers 724, 728, 730, 732, 734, 736, and 738 Fairview Road have unanimously agreed to name their private drive, Flower Hill Lane. Allegheny County Address Administration has informed the Borough that there are no issues with this lane name.

Residents at current address numbers 750, 758, 760, 764, and 770 Fairview Road have submitted private lane suggestions to the Borough of Fox Chapel. As the residents could not reach a consensus on names for the lane, they submitted the top choice for each household. The names submitted are:

- Heritage Lane (750 submitted this name, and 764 is in agreement with this name)
- Rhodora Lane (758, 760, and 770 submitted this name)
- Coopers Hawk Lane (764 submitted this name)

Allegheny County Address Administration has informed the Borough that there are no issues with these lane names, as none of the recommended names exist anywhere in the municipality or in the zip code.

Motion to [approve, deny, or approve with conditions] the selected private lane name for current address numbers 724, 728, 730, 732, 734, 736, and 738 Fairview Road to Flower Hill Lane. All households will be issued new address numbers.

Motion to [approve, deny, or approve with conditions] the selected private lane name for current address numbers 750, 758, 760, 764, and 770 Fairview Road to Heritage Lane, Rhodora Lane, or Coopers Hawk Lane. All households will be issued new address numbers.

Resolution No. 710 - Phase III: Fox Chapel Road - Sycamore Run Sanitary Sewer Replacement PA Small Water and Sewer Program Grant Application

Resolution No. 710 designates Gary J. Koehler, Borough Manager, and Shawn M. Peterson, Borough Secretary, as the officials to execute all documents and agreements between the Borough of Fox Chapel and the Commonwealth Financing Authority to facilitate and assist in obtaining the requested grant.

Motion to [adopt, deny, or adopt with conditions] Resolution No. 710.

CONTRACT AWARDS

2025 Roadway Improvement Program Contract No. 25-R01 (Borough of Fox Chapel/Fox Chapel Authority/Township of O'Hara/Borough of Blawnox)

Sealed bids for the contract were received through the Quest Construction Data Network until 11 a.m. on April 3, 2025. The bids received were opened and read aloud. Bid proposals were received from six contractors, with the bid amounts presented in the summary table. The bid tabulation lists the item descriptions and Unit Price Bid for each item for all bids received. As presented in the bid tabulations, Shields Asphalt Paving, Inc., is the apparent low bidder for Contract No. 25-R01 - 2025 Roadway Improvement Program.

In a letter dated April 11, 2025, LSSE recommends the award of the Base Bid and Add Alternate No. F-A1, F-A2, and F-A4 of Contract No. 25-R01 to Shields Paving, Inc., totaling \$1,371,371.00. This amount includes \$14,093.50 for Utility Patches, which respective utility companies will reimburse. Therefore, the total to be paid from the Road Paving Budget will be \$1,357,277.50. The 2025 Contracted Road Construction Budget includes \$1.5 million.

Motion to [award, deny, or award with conditions] the Base Bid and Add Alternate No. F-A1, F-A2, and F-A4 of Contract No. 25-R01 - 2025 Roadway Improvement Program to Shields Paving, Inc., in the total amount of \$1,371,371.00.

SHACOG Purchasing Alliance 2025 Spring Commodities

SHACOG has opened bids for spring and summer commodities. It is recommended that the contracts be awarded to the low bidder in most cases. The primary exception is where the low bidder cannot manufacture to the Borough's specifications, material quality, and availability or where the added travel time to the low bidder's site would more than offset any cost savings.

Motion to [award, deny, or award with conditions] the contracts outlined in the bid tabulation.

Roadway Aggregate Contract 25-RA1

The Borough purchases specific aggregates that SHACOG does not bid. Bids were advertised, and two bids were received and opened on Monday, April 14, 2025, from Allegheny Mineral Corporation and Lindy Paving at 10 a.m. at the Borough Building for various limestone, R-8 RipRap, various gravel, mason sand, and fill sand as required by the Borough from May 1, 2025, to April 30, 2026.

Motion to [award, deny, or award with conditions] the Roadway Aggregate Contract 25-RA1 to Lindy Paving as the low bidder for No. 2A Limestone and AASHTO No. 57 Gravel, as highlighted in the bid tabulation.

Motion to [award, deny, award with conditions] the Roadway Aggregate Contract 25-RA1 to Allegheny Mineral Corporation as the low bidder for No. 57 Limestone, No. 1 Limestone, R8 RipRap, AASHTO No. 8 Limestone, No.8 Pea Gravel, Fine Mason Sand, and Fill Sand, as highlighted in the bid tabulation. It is recommended to award No. 2A Limestone to Allegheny Mineral Corporation also depending on the material availability.

CivicPlus Agenda Meetings Management and Municipal Website Upgrade

The Borough of Fox Chapel was set to budget for website upgrades in 2026. Borough staff met with members from CivicPlus's Agenda Meetings Management team and Municipal Website team to discuss the benefits of upgrades.

Borough staff recommends upgrading the website and implementing CivicPlus Agenda Meetings Management due to the streamlining and automated agenda creation process. This will save staff time, improve visibility for staff and residents, provide a central location for all meeting documents, both internally and publicly, improve communications and transparency, and be user-friendly and meet accessibility requirements.

Motion to [award, deny, or award with conditions] the Agenda Meetings Management and Municipal Website Upgrade to CivicPlus via the GSA Contract GS-35F-0124U at \$20,627.25. \$4,125.45 will be paid in 2025 with the remaining \$16,501.80 to be paid in 2026.

ENVIRONMENTAL REPORTS

Solar Status Report for EIS Fox Chapel

Recycling/Solid Waste Report

Household/ Small Business Hazardous Waste Collection Program Quarter 1 Report

EXECUTIVE SESSION - Personnel Matter

ADJOURNMENT