



## FOX CHAPEL BOROUGH

### MINUTES

#### FOX CHAPEL BOROUGH COUNCIL MEETING HELD JUNE 17, 2024

PRESENT: Andrew C. Bennett, Council President; Harrison S. Lauer, Vice-President; Frederick C. Leech, Bradley D. Harrison, Betsy Monroe, Jonathan Colton, Councilmembers; Walter A. Scott, III, Mayor; A. Bruce Bowden, Solicitor; Michael J. Stevens, Chief of Police; Gary J. Koehler, Borough Manager; Jeanine A. Mancuso, Treasurer; Shawn M. Peterson, Borough Secretary

ALSO

PRESENT: Austin Henry, Chairperson for the EAC; Wesley Posvar, Chairperson for the Park Commission; Carrie Casey, Jeffrey Cohen, Jeffrey Beyer, Park Commission members; Logan Dressman, Ethan Kolek, Junior Councilmember; Albert Bouwer Monroy, Deputy Chief for Foxwall EMS; David Davis, David Davis Communication; Jim Loeffler, resident

VIA ZOOM: Sarah Hanna, Councilmember; Jim Bonner, Audubon Society of Western PA

ABSENT: Larry Kurpakus, Public Works Director; Avery Litwin, Junior Council Person

Mr. Bennett called the meeting to order at 6:04 p.m.

### MINUTES

Mr. Lauer moved that the May 20, 2024, meeting minutes be approved. Ms. Monroe seconded the motion, which passed unanimously.

### RESIDENT COMMENTS

Carrie Casey from the Park Commission summarized the Bird Town Pennsylvania Program that the Park Commission recommended the Borough join.

Jeffrey Cohen from the Park Commission summarized the One-Mile/5K trail Run the Park Commission recommended for approval to take place on Sunday, September 8, 2024, at McCahill Park.

Jim Loeffler, 106 Shadow Ridge Drive, commended the Council on their safety measures regarding stop signs throughout the Borough. He questioned the stop signs installed at Fox Chapel Road and Powers Run Road.

Mr. Koehler said Fox Chapel Road is an Allegheny County Road while Powers Run Road is a state road. He said the County requested the state review the intersections and the state recommended the stop signs.

### ENVIRONMENTAL ADVISORY COUNCIL

Chairperson Austin Henry summarized Environmental Disturbance Application 24-13, 22 Old Indian Trail Court, proposed single-family dwelling.

Mr. Henry stated the EAC recommends approval of Environmental Disturbance Application 24-13 as submitted, including two waiver requests from the 15% limitation on disturbance of very steep slopes with moderate risk up to 52% and very steep slopes with low risk up to 50%, and contingent upon the following:

- Satisfaction with the standard requirements, including the items listed under 'General' in the LSSE letter dated May 31, 2024.
- Installation of a drain before the driveway terminus on Old Timber Trail Court to prevent stormwater runoff onto the roadway.
- Submission of a revised replanting plan to be approved by the EAC at a later date, which includes at least 15 hardwood trees, 12 evergreen trees, and three ornamental trees.

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- Submission of the downstream public main capacity calculation previously discussed unless the prior agreement relative to the development already permits the connection given the capacity of the system as originally constructed.

Mr. Leech moved to approve Environmental Disturbance Application 24-13, as submitted, subject to the items set forth in the EAC's recommendations, including the two waivers. The motion was seconded by Mr. Lauer and passed by a unanimous vote.

### **PARK COMMISSION**

Wesley Posvar summarized the Park Commission meeting. He stated the Park Commission recommended joining the Bird Town Pennsylvania Program, as well as approving the One-Mile/5K Trail Run at McCahill Park on Sunday, September 8, 2024.

Mr. Harrison moved to approve the One-Mile/5K Trail Run on Sunday, September 8, 2024, at McCahill Park. The motion was seconded by Ms. Monroe and passed unanimously.

Mr. Lauer moved to adopt Resolution No. 693, adopting the initiatives to be recognized as a Pennsylvania Audubon Council Bird Town Pennsylvania "Bird Town." The motion was seconded by Mr. Harrison and passed with an abstention from Ms. Monroe as she works for the Audubon of Western PA, and it would be a possible conflict of interest.

### **CONTRACT AWARDS**

#### 2024 – 2025 Rock Salt Contract

Ms. Monroe moved to award Morton Salt the 2024 – 2025 Rock Salt Contract through the North Hills COG at a price of \$84.22 per ton of rock salt delivered. Mr. Leech seconded the motion, which passed unanimously.

#### Police Department Camera System Replacement

Mr. Leech moved to award the Fox Chapel Police Department IP Camera System Solution Contract to David Davis Communications Inc. for \$15,995.18 via the CoStars contract. Mr. Harrison seconded the motion, which passed unanimously.

### **POLICE REPORT**

Chief Stevens thanked Borough staff and Public Works Department employees for all their help at Fox Chapel Day 2024.

On behalf of the council, Mayor Scott thanked Sargeant Craig Sorg for all his hard work on another successful Fox Chapel Day event.

#### Retention of Officers

Chief Stevens stated that Officers Amanda Fedunok and Michael Catanzaro have completed their probationary period satisfactorily and recommended the retention of the two officers.

He stated that both officers are self-motivated and bring talent to the Borough. Officer Fedunok is a trained social worker, defensive tactics trainer, and member of the crisis negotiator team on the North Hills SRT. Officer Catanzaro brings with him a lot of leadership and is knowledgeable about investigations. He is also the department's evidence supervisor.

Ms. Monroe moved to approve Officer Amanda Fedunok's retention. Mr. Lauer seconded the motion, which passed unanimously.

Ms. Monroe moved to approve Officer Michael Catanzaro's retention. Mr. Harrison seconded the motion, which passed unanimously.

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Mr. Bennett directed the Borough Secretary to notify the Civil Service Commission of their decision. In turn, the Civil Service Commission will notify the probationers of the Council's decision.

### Fox Chapel Police Department North Hills Special Response Team (NHSRT) Policy

Mr. Lauer moved to adopt the Fox Chapel Police North Hills Special Response Team Policy. Mr. Colton seconded the motion, which passed unanimously.

Mr. Colton asked how many Fox Chapel Police Officers were on the NHSRT. Chief Stevens stated that Nicholas Posa, Amanda Fedunok, and Chad Lippert are on the NHSRT.

### **FOXWALL EMS REPORT**

Albert Bouwer Monroy, Deputy Chief for Foxwall EMS, stated that Ben Shopland will begin working as the new Chief at Foxwall EMS this week. He also stated that Foxwall will be transitioning its command staff.

### **PUBLIC SAFETY ASSISTANCE COMMITTEE (PSAC) REPORT**

Ms. Monroe summarized the June 12, 2024, meeting. She stated that most of the meeting centered around the Fox Chapel Volunteer Fire Department. The VFD will provide a more detailed report to the PSAC and Council moving forward, highlighting areas where they will track their continued movement toward its mission statement.

### **PUBLIC WORKS REPORT**

Mr. Koehler reported for Mr. Kurpakus, who was working on clearing roads of fallen trees and debris from the storm this evening. Mr. Koehler stated that paving has begun in the Borough. He also said that the Public Works Department continues to work on the Hardie Valley Park Sewer Pipe Replacement Project, which is nearing completion. They installed a new sewer line under Old Mill Road last week.

### **ENGINEER REPORT**

Mr. Koehler stated the DEP permit the Borough has been waiting for regarding McCahill Park has been received. The next step in the process is to advertise for the work and then award the bids. Work would begin after September 8, 2024.

### **TREASURER REPORT**

Ms. Mancuso stated that EIT is up; 57% of the budget has been received to date. She also stated Real Estate Tax refunds are much higher than anticipated. Mr. Leech stated this could be a year-after-year issue in terms of building the budget and recommended being mindful of this issue.

### Ratification of Payments – May 2024

Mr. Leech moved to ratify the payment of bills for May 2024 General Fund Vouchers 4867 - 4958 in the amount of \$693,393.99. Ms. Monroe seconded the motion, which passed unanimously.

### **UNFINISHED BUSINESS**

#### Renaming a Portion of Woodland Farms Road to Woodland Farms Court

Ms. Monroe moved to approve the selected road name for 200, 210, 211, 220, 227, and 230 Woodland Farms Road to Woodland Farms Court. The motion was seconded by Mr. Lauer and passed unanimously.

### **NEW BUSINESS**

#### Authorize Advertisement for Amendment Section 338.13A Stop Intersections Established of the Borough of Fox Chapel Code

Ms. Monroe moved to approve the advertising for an ordinance for the placement of stop signs on Fairview Road (north and south) at Whispering Pines Drive (east) and Fairview Manor (west) at Fairview Road. The motion was seconded by Mr. Harrison and passed unanimously.

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### Resolution No. 694

Ms. Monroe moved to adopt Resolution No. 694, requesting a GROW Program grant from ALCOSAN to help fund the 2024 Hemlock Hollow Sanitary Sewer Lining Repair Project. Mr. Colton seconded the motion, which passed unanimously.

### Resolution No. 695

Mr. Leech moved to adopt Resolution No. 695, requesting a GROW Program grant from ALCOSAN to help fund the Fox Chapel 2023 Sanitary Sewer Lining Repair Project. Ms. Monroe seconded the motion, which passed unanimously.

### Zoning Hearing Board Case 24-02

Regarding Zoning Hearing Board Case 24-02, Mr. Bennett moved to support the citation issued by Dante Moretti, the Zoning Administrator, and asked that Solicitor Bruce Bowden be present at the hearing on July 17, 2024. Mr. Lauer seconded the motion, which passed unanimously.

### 2024 Purchasing Policy

Mr. Lauer moved to adopt the 2024 Purchasing Policy in accordance with the Pennsylvania Borough Code, as recommended by the Finance Committee. Mr. Bennett seconded the motion, which passed unanimously.

On behalf of the Borough Council, Mr. Bennett thanked Logan Dressman for his time in the Junior Council Person Program. This meeting was Mr. Dressman's last meeting with the Borough Council as a member of the JCP, as he will be attending college in the fall. Mr. Bennett wished Mr. Logan luck in all his endeavors.

At 7:22 p.m., Borough Council adjourned into Executive Session to discuss a personnel matter. At 7:45 p.m., the meeting was reconvened.

With no other business to come before Council, the meeting was adjourned at 7:45 p.m.

SHAWN MARIE PETERSON  
Borough Secretary