



Minutes
Fox Chapel Borough Civil Service Commission
Meeting held, May 19, 2026

Present: James Royston, Member; David B. Mitchell, Member; Frederick C. Leech, Alternate Member

Also

Present: Julie Bastianini, Borough Manager; C. Ellis Watson, Chief of Police; Shawn M. Peterson, Assistant to the Manager

Via Zoom: Alvaro Garcia-Tunon, Member

Mr. Royston called the meeting to order at 8:31 a.m.

Minutes

Mr. Garcia-Tunon moved to approve the minutes of the January 5, 2026, meeting. The motion was seconded by Mr. Mitchell and passed unanimously.

Resident Comments

None

New Business

Chief Watson stated that since Sergeant Jeffrey Clark's retirement, the Fox Chapel Police Department would like to hire an additional officer. He said that, if approved, the advertisement would be sent out today and run until June 12, 2026, at 4 p.m. He said that the Physical Agility Test would be held at 9 a.m. on June 18, 2026, at the Allegheny County Police Academy, located at 700 West Ridge Road in Allison Park, with the written examination immediately after for those who pass the physical agility test.

Chief Watson also said that the interviews would be held on June 22, 2026, beginning at 4 p.m. at the Fox Chapel Borough Building, and the Civil Service Commission would meet at 8 a.m. on June 24, 2026, to certify the Civil Service Eligibility List.

Public Notice for a Patrol Officer Position

Mr. Mitchell moved to approve the public notice for a patrol officer position. Mr. Leech seconded the motion, which passed unanimously.

Administration of a Written Examination for a Patrol Officer Position

Mr. Royston moved to approve the designation of Police Consulting Services to administer a written examination for a patrol officer position. Mr. Mitchell seconded the motion, which passed unanimously.

Approve the Process for the Physical Agility and Oral Examinations

Mr. Royston moved to approve the approval process for the physical agility and oral examinations. Mr. Leech seconded the motion, which passed unanimously.

As there was no other business to come before the Commission, the meeting was adjourned at 8:47 a.m.

SHAWN MARIE PETERSON
Borough Secretary