



FOX CHAPEL BOROUGH

AGENDA **BOROUGH COUNCIL MEETING** **MONDAY, FEBRUARY 19, 2024, at 6 PM**

CALL TO ORDER

APPROVAL OF MINUTES

The meeting was held on January 2, 2024.

Motion to *[approve, deny, or approve with conditions]* the January 2, 2024 minutes.

RESIDENT COMMENTS

ENVIRONMENTAL ADVISORY COUNCIL

Meeting held January 8, 2024, and February 12, 2024. Austin Henry, Chairperson for the EAC will be present to discuss the EAC items.

EAC Application 24-01

Fox Chapel Racquet Club

Submitted by PVE, LLC

355 Hunt Road

Proposed Pickleball Courts

The EAC recommends approval of Environmental Disturbance Application No. 24-01 as submitted subject to the engineering requirements outlined in the LSSE letter dated January 8, 2024. Also subject to the submission of a crossing procedure or safety plan relative to the crossing of the trail, as well as a recommendation that the applicant consider the inclusion of stormwater management facilities.

Motion to *[approve, deny, approve with conditions]* Environmental Disturbance Application No. 24-01.

EAC Application 24-02

Ron and Emily Bianchini

Submitted by LBA Landscape Architecture

724 Fairview Road

Proposed Pickleball Court

The EAC recommends approval of Environmental Disturbance Application No. 24-02 as submitted subject to submission and approval by the engineer for the retaining wall design and stability analysis, and with a denial of the waiver request for the geotechnical report.

Motion to *[approve, deny, or approve with conditions]* Environmental Disturbance Application No. 24-02.

Tree Removal Application TR 24-06

Fox Chapel Golf Club

426 Fox Chapel Road

Removal of 4 trees

The EAC recommends approval of Tree Removal Application No. TR 24-06 as submitted.

Motion to *[approve, deny, or approve with conditions]* Tree Removal Application TR 24-06.

EAC Application 24-03

Shady Side Academy

423 Fox Chapel Road

Submitted by Thomas Taylor - Senior Project Manager with Hampton Technical Associates, Inc.

The EAC recommends approval of Environmental Disturbance Application No. 24-03 as submitted subject to the engineering requirements outlined in the LSSE letter dated February 2, 2024, and with the requirement of the applicant, when able, to submit a replanting plan showing the location and types of at least 16 hardwood trees on the site.

Motion to [approve, deny, or approve with conditions] Environmental Disturbance Application No. 24-03.

EAC Application 23-17, Request for Site Plan Amendments

Robert and Christy Hofmann

21 Fairview Manor

Submitted by Brian Almeter with Fahringer, McCarty, Grey, Inc.

The EAC recommends approval of the requested amendment for Environmental Disturbance Application No. 23-17, including reduction of the previously approved impervious surface in the prior design and contingent upon the submission of a new stormwater facility that keeps the exact same design previously approved but downsizes it in proportion to the reduction in impervious surface. It is also subject to the review and approval of the engineer for the capacity and rate calculations.

Motion to [approve, deny, or approve with conditions] the requested amendment for Environmental Disturbance Application No. 23-17.

CONTRACT AWARDS

Fuel

At the February 20, 2023, Borough Council meeting, Council awarded the Fuel Contract for 87 Octane and B2 Diesel to Reed Oil with the option to extend the contract for an additional year (March 1, 2024 - April 30, 2025). This contract is based on a fixed margin price, which is the same as the 2023 - 2024 Contract.

87 OCTANE - UNLEADED REGULAR GASOLINE - Price per gallon delivered

	FIXED MARGIN - March 1, 2024 - April 30, 2025
3,000 - 4,000 gallons	
500 - 2,999 gallons	0.1500

B2 ULTRA LOW SULFUR DIESEL FUEL - Price per gallon delivered

	FIXED MARGIN - March 1, 2024 - April 30, 2025
3,000 - 4,000 gallons	
500 - 2,999 gallons	0.1500
Winterization Additive	0.0350

Motion to [award, deny, or award with conditions] the option year (March 1, 2024 - April 30, 2025) under the current fuel contract for 87 Octane and B2 Diesel to Reed Oil.

Public Works Department Electric UTV

The Borough collected three written quotes for an electric UTV, as purchases between \$12,200 and \$22,500 require three written/telephonic quotations. These bids were received by Somerset Outdoor Equipment, LLC, Stiller Motorsports, and Artman Equipment.

Motion to [award, deny, or award with conditions] the contract for the purchase of a Landmaster Electric UTV to the low bidder, Somerset Outdoor Equipment, LLC, in the amount of \$21,368.69. The 2024 Budget contains \$20,000 for this item.

8" and 10" Sanitary Sewer Rehabilitation with CIPP Liner - The Oaks, Buckingham, Hemlock Hollow & Old Mill

Motion to [award, deny, award with conditions] the contract for Sanitary Sewer Rehabilitation with CIPP

Liner to The Oaks, Buckingham Road, Hemlock Hollow Road and Old Mill Road to Insight Pipe Contracting, LLC via CoStars Contract No. 016 at \$311,940.60. This pricing does not include any additional heavy cleaning or break-in-connections, if required. The 2024 Budget contains \$420,000 for this item and related work.

POLICE REPORT

December 2023 and January 2024 Reports

FIRE REPORT

15 calls - Fox Chapel Borough, 13 calls - Mutual Aid (O'Hara & Indiana Townships) for December 2023.

13 calls - Fox Chapel Borough, 13 calls - Mutual Aid (Harmar, O'Hara, Pittsburgh, and Indiana) for January 2024

FOXWALL EMS

Letter from Gino Mollica, Acting Chief for Foxwall EMS.

REFUSE AND RECYCLING SUBCOMMITTEE

The Refuse and Recycling Subcommittee met on Thursday, January 18th and February 16th. Harrison Lauer will summarize.

PUBLIC SAFETY ASSISTANCE COMMITTEE

The Public Safety Assistance Committee (PSAC) met on Wednesday, January 31st and Thursday, February 15th. Betsy Monroe, Chairperson for the PSAC, will summarize.

PUBLIC WORKS REPORT

ENGINEER REPORT

LSSE Engineer Report for January 2024

Included is the Lower Level Renovations Design Update drawing approved by the VFD and Police Department. The next steps are to have the construction drawing completed and to bid out the project.

TREASURER REPORT

December 2023 and January 2024 Reports

RATIFICATION OF PAYMENTS

December 2023 and January 2024

Motion to [ratify, deny, or ratify with conditions] the payment of bills for December 2023 General Fund Vouchers 4407 - 4511 in the amount of \$1,007,552.72, and the payment of bills for January 2024 General Fund Vouchers 4512 - 4584 in the amount of \$951,550.21.

ENVIRONMENTAL REPORTS

Solar Status Report for EIS Fox Chapel

Recycling/Solid Waste Report

UNFINISHED BUSINESS

MaherDuessel Audit Contract

At the January 2, 2024, Council meeting, Borough Council approved a one-year contract for the 2023 audit with MaherDuessel for \$22,000.

Motion to [ratify, deny, or ratify with conditions] the audit contract with MaherDuessel for the years ending December 31, 2024, and 2025.

Borough of Fox Chapel Code of Conduct and Ethics

At the January 2, 2024, Council meeting, Council asked Solicitor Bowden to look at the Borough's Code of Conduct and Ethics document, make revisions based on participants covered by the policy, and to add

a signature page.

Motion to *[approve, deny, approve with conditions]* the amended Borough of Fox Chapel Code of Conduct and Ethics document.

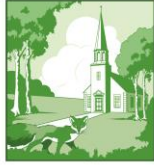
NEW BUSINESS

Zoning Hearing Board

The Zoning Hearing Board will meet on Wednesday, February 21, 2024, at 7 p.m. to hear case 24-01 for a variance request to construct a freestanding deck in the front yard within the 75-foot building line at 235 Foxhurst Drive.

Motion to *[support, oppose, or remain neutral]* on the requested variance.

ADJOURNMENT



FOX CHAPEL BOROUGH

ENVIRONMENTAL ADVISORY COUNCIL MEETING January 8, 2024 MINUTES

- PRESENT:** Austin P. Henry, Chairman; Nanette Bennett, Brenda McEver, Donald H. Newman, Jay S. Troutman, Members; Dan Moretti, Zoning Administrator; John Heyl, Borough Engineer; Kelsey Mersing, Borough Administrative Assistant
- VIA ZOOM:** Peggy G. Jayme, Member; Greg Gorman, PVE, LLC; Andrew C. Bennett, Council President; Gary J. Koehler, Borough Manager; Ron Bianchini; Richard Wendell
- ALSO PRESENT:** Michael Leckie, LBA Landscape Architecture; Tiffany Thomas, Brian Bieber, Brian Rutkowski, Duquesne Light Company; Corey Olcheske, Ken Venzke, Wright Tree Service; Sarah Hanna, Borough Council Liaison; Jonathan Colton, Bradley D. Harrison, Frederick Leech, Borough Council
- ABSENT:** Thomas J. Murphy, Member

Mr. Henry called the meeting to order at 7:00 PM.

It was moved by Mr. Newman and seconded by Ms. Jayme that the minutes from the meeting held on September 11, 2023, be approved as submitted. The motion passed with Mr. Troutman abstaining due to his absence from the meeting.

NEW BUSINESS

Duquesne Light Company Presentation

Tiffany Thomas and Brian Bieber from Duquesne Light Company presented plans for the current cycle of vegetation management work to clear overgrown trees, shrubs, and brush around the company's transmission and distribution lines in areas of the Borough. Work for the project will take place between January 22 to December 31, 2024.

Ms. Thomas, with input from Mr. Bieber, described the notification process for impacted residents and best practices used in accordance with International Society of Arboriculture (ISA) standards for safely managing the vegetation. Information presented can be referenced on the Duquesne Light website: duquesnelight.com/customer-support/trees-power-lines.

There was additional discussion regarding the marked trees in front of Shady Side Academy Middle School along Riding Meadow Road. Due to the number of trees marked and concern for the tree canopy and stormwater absorption capabilities, the EAC would like to be informed of any activity as the Borough requires.

ENVIRONMENTAL ADVISORY COUNCIL MEETING

January 8, 2024

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EAC Application:
24-01

Fox Chapel Racquet Club
Submitted by PVE, LLC
355 Hunt Road
Proposed Pickleball Courts

Greg Gorman from PVE, LLC was in attendance to present the application for the removal of an existing tennis court area and installation of pickleball facilities at the most northeastern portion of the property adjacent to Hemlock Hollow Road. The project would replace the Har-Tru court surface with an asphalt playing surface, reducing the total impervious area. One tree over 6" DBH is proposed for removal, with several understory trees selected for replanting. The applicant is seeking a waiver of the requirement to provide a geotechnical report.

There was discussion regarding the concern for the safety of pedestrians on the trail as the access for the site would be off Hemlock Hollow Road and the recommendation for the installation of a reasonable stormwater facility.

Mr. Henry acknowledged that the Club was effectively grandfathered relative to impervious surface and stormwater detention by its existing tennis courts but advised that in multiple site visits, he observed that this is a very wet area and that it would be in the Club's best interest to install reasonable stormwater detention facilities, at least for the new asphalt surface areas. Mr. Gorman stated that the current application complies with the Ordinance. Mr. Henry acknowledged that and stated that stormwater detention was not a requirement but a recommendation and that he hopes the Club would consider it, as it would go a long way to keeping the area drier.

The Borough engineer agreed with the recommendation for the Council to approve the waiver of the geotechnical report as there are no significant grading changes. The only request from the engineer is a final set of sealed plans provided to the Borough.

Following review and discussion, Mr. Troutman moved that Environmental Disturbance Application No. 24-01 be recommended for approval by Borough Council as submitted subject to the engineering requirements outlined in the LSSE letter dated January 8, 2024. Also subject to the submission of a crossing procedure or safety plan relative to the crossing of the trail, as well as a recommendation that the Applicant consider the inclusion of stormwater management facilities.

The motion was seconded by Mr. Newman and passed by unanimous vote.

EAC Application:
24-02

Ron and Emily Bianchini
Submitted by LBA Landscape Architecture
724 Fairview Road
Proposed Pickleball Court

Michael Leckie from LBA Landscape Architecture was in attendance to present the application for 724 Fairview Road. The plan proposes the construction of a pickleball court with associated stormwater management facilities. The application also includes the proposal to remove 9 trees over 6"

ENVIRONMENTAL ADVISORY COUNCIL MEETING

January 8, 2024

Page 3

DBH, with 11 trees to be replanted—3 Red Bud, 3 Norway Spruce, and 5 Hemlock. The applicant is seeking a waiver of the requirement to provide a geotechnical report.

There was discussion regarding the structure of the proposed retaining wall, as well as the design and functionality of the infiltration trench.

Following review and discussion, Mr. Troutman moved that Environmental Disturbance Application No. 24-02 be recommended for approval by Borough Council as submitted subject to submission and approval by the engineer for the retaining wall design and stability analysis. And with a denial of the waiver request for the geotechnical report.

The motion was seconded by Ms. McEver and passed by unanimous vote.

There being no other business to come before the EAC, the meeting was adjourned at 8:38 PM.

KELSEY M. MERSING
Administrative Assistant



Q U O T A T I O N

PAGE: 1

SOMERSET OUTDOOR EQUIPMENT, LLC
312 S Center Ave
Somerset, PA 15501
Phone #: (814)445-7768

PHONE #:
CELL #: (412)963-1100
ALT. #:
P.O.#:
TERMS: Net 30
SALES TYPE: Quote

DATE: 1/5/2024
ORDER #: 6622
CUSTOMER #: 107377
CP: AndyC
LOCATION: 1
STATUS: Active

BILL TO 107377

FOX CHAPEL BOROUGH
401 FOX CHAPEL ROAD
PITTSBURGH, PA 15238 US

SHIP TO

FOX CHAPEL BOROUGH
401 FOX CHAPEL ROAD
PITTSBURGH, PA 15238 US

REF	PRODUCT NUMBER	DESCRIPTION	QTY	PRICE	NET	TOTAL
AL	AMP PRO	LANDMASTER ELECTRIC UTV	1	\$19,999.00	\$19,999.00	\$19,999.00
AL	CA00085	TRAIL PACKAGE - AMP PRO MODEL	1	\$1,999.00	\$1,999.00	\$1,999.00
AL	18923	STREET LIGHT AND HORN KIT	1	\$679.99	\$679.99	\$679.99
AL	15744	SIDE MIRRORS	1	\$65.00	\$65.00	\$65.00
***	DISC	GOVERNMENT DISCOUNT	1	\$0.00	-\$2,274.30	(\$2,274.30)
***	MISC	DESTINATION CHARGE	1	\$1,500.00	\$1,500.00	\$1,500.00
***	DISC	FREIGHT DISCOUNT	1	\$0.00	-\$600.00	(\$600.00)

Prices reflected on this quote are valid for 30 days and while current supplies last. However, prices are subject to change if the program or promotion the prices were quoted under is no longer in effect.

SUBTOTAL: \$21,368.69
TAX: \$0.00
ORDER TOTAL: **\$21,368.69**

Authorized By: _____

Stiller Motorsports
13298 US ROUTE 422
KITANNING PA 16201
724-545-1070

Buyer's Order

fox chapel

Date
Deal No.
Salesperson
Lienholder

H W C 7245555555 Email

I hereby agree to purchase the following unit(s) from you under the terms and conditions specified. Delivery is to be made as soon as possible. It is agreed, however, that neither you nor the manufacturer will be liable for failure to make delivery.

Unit Information

New/U	Year	Make	Model	Serial No.	Stock No.	Price (Incl factory options)
New	2024		Temporary MU		TEMP	\$19,999.00

Options:

Dealer Unit Price	\$19,999.00
Factory Options	\$0.00
Added Accessories	\$2,850.00
Freight	\$1,500.00
Dealer Prep	(\$620.09)
REGISTRATION	\$20.00

TITLE	\$22.50
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Trail light & sound, mirrors

\$2,850.00 D

Notes:

Trade Information

Cash Price	\$23,771.41
Trade Allowance	\$0.00
Payoff	\$0.00
Net Trade	\$0.00
Net Sale (Cash Price - Net Trade)	\$23,771.41
Sales Tax	\$0.00
Title/License/Registration Fees	\$0.00
Document or Administration Fees	\$298.00
Credit Life Insurance	\$0.00
Accident & Disability	\$0.00
Total Other Charges (Tax+Doc)	\$298.00
Sub Total (Net Sale + Other Charges)	\$24,069.41
Cash Down Payment	\$0.00
Amount to Pay/Finance	\$24,069.41

Monthly Payment of \$487.93 For 60 Months at 7.99% Interest

NOTICE TO BUYER: (1) Do not sign this agreement before you read it or if it contains any blank spaces to be filled in. (2) You are entitled to a completely filled in copy of this agreement. (3) If you default in the performance of your obligations under this agreement, the vehicle may be repossessed and you may be subject to suit and liability for the unpaid indebtedness evidenced by this agreement.

TRADE-IN NOTICE: Customer represents that all trade in units described above are free of all liens and encumbrances except as noted.

*With Approved Credit. Interest rates and monthly payment are approximate and may vary from those determined by the lender.

Customer(s) Signature _____ Dealer Signature _____

Thank You for Your Business!

Larry Kurpakus

From: Kannsas Michaels <kannsaskmichaels@gmail.com>
Sent: Thursday, January 4, 2024 12:27 PM
To: Larry Kurpakus
Subject: EXTERNAL EMAIL-Landmaster

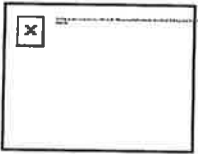
Good afternoon,

I received a message from Dave that you are looking for the AMP model.
Unfortunately we do not carry the electric models at this time. At the moment I do have the L4 and L7 models available.

Thank you,

Kannsas Michaels

General Manager
Artman Equipment
854 State Route 380
Apollo, PA 15613
W: 724-337-3700
C: 412-400-6022



INSIGHT PIPE CONTRACTING, LLC

724-452-6060

Fax: 724-452-3226

232 E. Lancaster Road
Harmony, PA 16037

January 23, 2024

Fox Chapel Sewer Authority
Attention: Chuck Smith
401 Fox Chapel Road
Pittsburgh, PA 15238Fax: 412-963-1819
Phone: 412- 963-1100
Email: csmith@fox-chapel.pa.us**RE: 8" & 10" Sanitary Sewer Rehabilitation with CIPP Liner- Oaks, Buckingham,
Hemlock Hollow & Old Mil - Fox Chapel Sewer Authority – 2024 CIPP Lining
COSTAR Program No. -016**

Dear Chuck:

Below is the price quote for the above referenced project. In order to proceed with this work, please sign in the space provided, and return to our office **via email or fax at 724-452-3226** at your earliest convenience. We appreciate the opportunity to provide our services. Please contact our office if you have any questions.

PRICE QUOTE

<u>Quantity</u>	<u>Description</u>	<u>Unit Price</u>	<u>Total</u>
	Lining of 609 LF of 8" diameter sanitary sewer with 8" dia. x 4.5 mm Premier Pipe, U.S.A. Cured-in-Place Pipe. Liner to be processed using steam to cure the liner		
609 LF** (Min. 609 LF)	Price for 8" x 4.5 mm liner material per COSTAR Program	\$12.30/LF	\$7,490.70
609 LF** (Min. 609 LF)	Liner delivery, mobilization, and installation.	\$33.90/LF	\$20,645.10
	Total	\$46.20/LF	\$28,135.80
	Lining of 5,732 LF of 10" diameter sanitary sewer with 10" dia. x 6 mm Premier Pipe, U.S.A. Cured-in-Place Pipe. Liner to be processed using steam to cure the liner		
5,732 LF** (Min. 5,732 LF)	Price for 10" x 6 mm liner material per COSTAR Program	\$16.80/LF	\$96,297.60
5,732 LF** (Min. 5,732 LF)	Liner delivery, mobilization, and installation.	\$32.10/LF	\$183,997.20
	Total	\$48.90/LF	\$280,294.80

Video Pipe Inspection – High Pressure Sewer Cleaning & Bucketing – Power Vacuuming – Manhole & Pipe Rehabilitation

<u>Quantity</u>	<u>Description</u>	<u>Unit Price</u>	<u>Total</u>
3 Each**	Reinstatement of approximately 3 service laterals Does not include grout.	\$325.00/EA	\$975.00
39 Each**	Greenstreak end seals per line segment	\$65.00/EA	\$2,535.00
Total			\$311,940.60
This total does not include any additional heavy cleaning or break-in-connections, if required.			
Each	Remote removal of Break-in-Connections as directed by others.	\$650.00/EA	
Per HR	Heavy cleaning (any cleaning after initial 2 jet passes)	\$630.00/HR	
Per HR	Heavy cleaning (any cleaning after initial 2 jet passes with traffic control)	\$820.00/HR	
Per LF	Pre Liner	\$2.35/LF	
Per LF	CCTV inspection of segments not lined	\$10.00/LF	

****Price quote quantities are estimated. Actual quantities for the invoice will be based on the CCTV inspection footages.**

NOTE: Others to locate and uncover buried manholes.

Notes/Exclusions:

1. Attached "Summary of Work".
2. No fuel surcharge will be applied to this job.
3. Price does include IPC employees being paid Prevailing Wage.
4. Others to supply access to all manholes for 20 Ton 2-Wheel drive Vehicle and restore any disturbed areas. Others to clear right of ways to provide access to manholes.
5. Others to supply water for pipe cleaning, inversion and processing.
6. Others to provide dump site for debris removed from the cleaning operations.
If no dump site provided, then Authority will pay for tipping fees at landfill and an hourly rate of \$500.00/hour will apply for transporting debris to and from landfill.
7. Others responsible for providing manifest for debris if one is required by landfill for the execution of the work.
8. Price includes traffic control and others to acquire work easements, right of ways and permits.
9. Bypass pumping for lining of the sewer segments is included in the price. (Does not include any road ramps)

INSIGHT PIPE CONTRACTING, LLC

724-452-6060

Fax: 724-452-3226

**232 E. Lancaster Road
Harmony, PA 16037**

February 2, 2024

Fox Chapel Sewer Authority
Attention: Chuck Smith
401 Fox Chapel Road
Pittsburgh, PA 15238Fax: 412-963-1819
Phone: 412-963-1100
Email: csmith@fox-chapel.pa.us**RE: 8" & 10" Sanitary Sewer Rehabilitation with CIPP Liner- Oaks, Buckingham,
Hemlock Hollow & Old Mil - Fox Chapel Sewer Authority – 2024 CIPP Lining
North Hills COG Program 2023/2024**

Dear Chuck:

Below is the price quote for the above referenced project. In order to proceed with this work, please sign in the space provided, and return to our office via email or fax at 724-452-3226 at your earliest convenience. We appreciate the opportunity to provide our services. Please contact our office if you have any questions.

PRICE QUOTE

<u>Quantity</u>	<u>Description</u>	<u>Unit Price</u>	<u>Total</u>
	Lining of 609 LF of 8" diameter sanitary sewer with 8" dia. x 4.5 mm Premier Pipe, U.S.A. Cured-in-Place Pipe. Liner to be processed using steam to cure the liner		
237 LF** (Min. 237 LF)	8" CIPP @ (\$45.00/LF x 1.0 multiplier)	\$45.00/LF	\$10,665.00
372 LF** (Min. 372 LF)	8" CIPP @ (\$45.00/LF x 1.15 multiplier)	\$51.75/LF	\$19,251.00
	Total		\$29,916.00
	Lining of 5,732 LF of 10" diameter sanitary sewer with 10" dia. x 6 mm Premier Pipe, U.S.A. Cured-in-Place Pipe. Liner to be processed using steam to cure the liner		
463 LF** (Min. 463 LF)	10" CIPP @ (\$50.00/LF x 1.0 multiplier)	\$50.00/LF	\$23,150.00
726 LF** (Min. 726 LF)	10" CIPP @ (\$50.00/LF x 1.15 multiplier)	\$57.50/LF	\$41,745.00
4,543 LF** (Min. 4,543 LF)	10" CIPP @ (\$50.00/LF x 1.2 multiplier)	\$60.00/LF	\$272,580.00
	Total		\$337,475.00

Video Pipe Inspection – High Pressure Sewer Cleaning & Bucketing – Power Vacuuming – Manhole & Pipe Rehabilitation

<u>Quantity</u>	<u>Description</u>	<u>Unit Price</u>	<u>Total</u>
3 Each**	Reinstatement of approximately 3 service laterals Does not include grout. (\$295.00/EA x 1.15 multiplier)	\$339.25/EA	\$1,017.75
39 Each**	Greenstreak end seals per line segment	<u>\$65.00/EA</u>	<u>\$2,535.00</u>
Total			\$370,943.75
This total does not include any additional heavy cleaning or break-in-connections, if required.			
Each	Remote removal of Break-in-Connections as directed by others.	\$650.00/EA	
Per HR	Heavy cleaning (any cleaning after initial 2 jet passes)	\$630.00/HR	
Per HR	Heavy cleaning (any cleaning after initial 2 jet passes with traffic control)	\$820.00/HR	
Per LF	Pre Liner	\$2.35/LF	
Per LF	CCTV inspection of segments not lined	\$8.00/LF	

****Price quote quantities are estimated. Actual quantities for the invoice will be based on the CCTV inspection footages.**

NOTE: Others to locate and uncover buried manholes.

Notes/Exclusions:

1. Attached "Summary of Work".
2. No fuel surcharge will be applied to this job.
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5. Others to supply water for pipe cleaning, inversion and processing.
6. Others to provide dump site for debris removed from the cleaning operations.
If no dump site provided, then Authority will pay for tipping fees at landfill and an hourly rate of \$500.00/hour will apply for transporting debris to and from landfill.
7. Others responsible for providing manifest for debris if one is required by landfill for the execution of the work.
8. Price includes traffic control and others to acquire work easements, right of ways and permits.
9. Bypass pumping for lining of the sewer segments is included in the price. (Does not include any road ramps)

Calls for Service - by UCR Code

Incidents Reported Between 12/01/2023 and 12/31/2023

All Municipalities



Code	Description	Primary Count	Secondary UCR Count		
			Code 2	Code 3	Code 4
0000	ALARM/CLUB/FIRE/FALSE	2			
0002	ALARM/HOME/BURGLAR/FALSE	14			
0003	ALARM/HOME/FIRE/FALSE	9			
0004	AMBULANCE CALL/ASSIST	12			
0006	ASSIST OTHER POLICE DEPARTMENT	2			
0007	ASSIST BOROUGH RESIDENT	2			
0010	DEER/DEAD	2			
0012	DOG/BITE	1			
0014	DOMESTIC DISPUTE	1			
0016	INFORMATION	5			
0017	MISCELLANEOUS	1			
0018	NOISE	2			
0019	SUSPICIOUS ACT	3			
0020	SUSPICIOUS PERSON	3			
0022	TREE/TREE LIMB/DOWN	2			
0023	VEHICLE/DISABLED	5			
0027	ALARM/CLUB/BURGLAR/FALSE	1			
0030	TRAFFIC ACCIDENT STATE REPORTABLE	1			
0041	DOG/RUNNING OFF PROPERTY	1			
0049	MEGAN'S LAW OFFENDER	1			
0051	TRAFFIC/PARKING	1			
0053	FOX CHAPEL RD. DEPT CALL OUT	1			
0056	TRAFFIC COMPLAINT	4			
0058	SOLICITOR COMPLAINT	1			
1100	FRAUD	2			
1150	FRAUD - CREDIT CARDS, ATM	1			
3100	MOTOR VEHICLE ACCIDENTS	1			
3500	SUSPICIOUS PERSONS,AUTOS,CIRCUMSTANCES	9			
3501	SUSPICIOUS PERSONS,AUTOS,CIRCUMSTANCES	3			
3610	DISTURBANCES-JUVENILE	1			
3840	FIRES (INCLUDING ALARMS-FOUNDED/UNFOUND)	2			
3850	HAZARDOUS CONDITIONS	1			
3870	MEDICAL EMERGENCY	4			
3900	TRAFFIC & PARKING PROBLEMS	1			
5002	LOST & FOUND - FOUND ANIMAL	1			
5510	ANIMAL COMPLAINTS - OTHER	2			
5590	ANIMAL COMPLAINTS - REPORTS	1			
6008	ACCIDENT INVOLVING NONINJURY	4			
6306	TRAFFIC ENFORCEMENT - RADAR	3			
6312	TRAFFIC ENFORCEMENT - WARNINGS	1			
6390	TRAFFIC ENFORCEMENT - REPORTS	1			
7504	ASSIST OTHER AGENCIES - OTHER POLICE	5			
9000	ADMINISTRATIVE TASKS	1			
9002	ADMINISTRATIVE DUTIES	3			
9090	ADMINISTRATION - REPORTS	2			
CITT	TRAFFIC CITATION	4			
CITW	WARNING	6			

January 29, 2024

Calls for Service - by UCR Code
Incidents Reported Between 12/01/2023 and 12/31/2023
All Municipalities



Code	Description	Primary Count	Secondary UCR Count		
			Code 2	Code 3	Code 4
Total Calls		136			

Fox Chapel Borough Police Department Report Totals from 1/1/2024

Incident Reports

Description	FOX CHAPEL	INDIANA	O'HARA	PITTSBURGH	ALL AREAS
No Event Description Entered	1	0	0	0	1
Accident/DUI	1	0	0	0	1
Accident/Hit-Run	1	0	0	0	1
Accident/Non-Reportable	7	0	0	0	7
Accident/Reportable	1	0	0	0	1
Administrative Report - Information Request	10	0	0	0	10
Animal Complaint	4	0	0	0	4
Animal Complaint - Injured/Deceased Deer	4	0	0	0	4
Assist Other Agency	2	3	0	0	5
Assist Person	3	0	0	0	3
Burglar Alarm-Residence	30	0	0	0	30
Citizen Complaint	1	0	0	0	1
Community Relations Event	1	0	0	0	1
Disabled Vehicle	5	0	0	0	5
DPW Request	5	0	0	0	5
EMS Call	13	0	0	0	13
Fall on Sidewalk	1	0	0	0	1
fire alarm school	1	0	0	0	1
Fire Alarm-Business	1	0	0	0	1
Fire Alarm-Residence	5	0	0	0	5
Fire Call	1	0	0	0	1
First Responder Hazard Alert	1	0	0	0	1
Found Property	2	0	0	0	2
Hazardous Conditions	1	0	0	0	1
Intox Driver Report	0	0	0	1	1
Landing Zone	1	0	0	0	1
Local Ordinance Violations- All Other	1	0	0	0	1
Local Ordinance Violations- Barking Dogs	1	0	0	0	1
Local Ordinance Violations- Dumping	1	0	0	0	1
Local Ordinance Violations- Noise Complaint- All Other	1	0	0	0	1
Misc. Disturbance	1	0	0	0	1
Missing Person	0	0	1	0	1
Parking Complaint	2	0	0	0	2
Police Detail - House Watch	4	0	0	0	4
Police Info	3	0	0	0	3
Public Works Callout	1	0	0	0	1
Repossessed Vehicle	1	0	0	0	1
Road Hazard	9	0	0	0	9
Suspicious Incident	3	0	0	0	3
Suspicious Persons	1	0	0	0	1
Suspicious Vehicle	2	0	0	0	2
Theft	1	0	0	0	1
Theft- Bicycles	1	0	0	0	1
Traffic Complaint	5	0	0	0	5
Traffic Stop	2	0	0	0	2
Tree down across roadway	1	0	0	0	1
Utility Complaint	1	0	0	0	1
Welfare Check	1	0	0	0	1
Wires Down	2	0	1	0	3
Total	148	3	2	1	154

Arrest Reports

Violation Type	Summons	Total
13C: Intimidation	1	1
Total Number of Offenses Cleared by Arrest	1	1
Total Number of Persons Arrested	1	1

Citations

Citation Type		FOX CHAPEL	PITTSBURGH	Total
Traffic-Filed	0	1	2	3
Warning Notice	1	4	1	6
Total	1	5	3	9

Dispatch Time	Location	Location Info	Municipality	Incident Type	Further Info
2023-12-01 22:46:49	918 W WALDHEIM RD	btwn ELMHURST RD and DELAFIELD RD, PREMIS 412 782 1903/ROBINSON BROOKS, 40.497003, -79.894875	FOX	FIRE ALARM - RESIDENTIAL CLASS	POA - BASEMENT SMOKE MAIN HALL/STILL ATTEMPTING KH
2023-12-02 14:02:51	130 SPRUCE HOLLOW LN	btwn CRAWFORD LN and WOODBRIDGE LN, PREM NIRAV VHATT 5084100517, 40.529650, -79.911526	FOX	FIRE ALARM - RESIDENTIAL CLASS	POA ZONE 7 FIRST FLOOR SMOKE DETECTOR, KH ATTEMPTED
2023-12-02 16:31:52	70 STATE ROUTE 28 SB	btwn STATE ROUTE 28 SB ACCESS and FOX CHAPEL RD ACCESS, 40.491096, -79.886162	OHA	CRASH - UNKNOWN INJURIES - E2	S/C: CALLER REPORTING A 2-POSS 3 VEH ACCIDENTMedical ProQA recommends dispatch at this time, 20-YEAR-OLD, FEMALE, CONSCIOUS, BREATHING.CC TEXT: TRAFFIC / TRANSPORTATION INCIDENTSCALLER STATEMENT: 3 VEH ACCIDENTCAD RESPONSE: BRAVODISPATCH CODE: 29B05 (UNKNOWN STATUS/OTHER CODES NOT APPLICABLE) 1. CHEMICALS OR OTHER HAZARDS ARE NOT INVOLVED.SHORT KEY QUESTIONS: 1. CHEMICALS OR OTHER HAZARDS ARE NOT INVOLVED.
2023-12-02 17:04:55	FOX CHAPEL RD/FOX CHAPEL RD ACCESS	<220/ 0>, 8 ft SE, 40.491939, -79.881526	OHA	CRASH - UNKNOWN INJURIES - E2	Medical ProQA recommends dispatch at this time, AGE UNKNOWN, GENDER UNKNOWN, CONSCIOUSNESS

					UNKNOWN, BREATHING STATUS UNKNOWN.CC TEXT: TRAFFIC / TRANSPORTATION INCIDENTSCALLER STATEMENT: MOTORCYCLE ACCIDENTCAD RESPONSE: BRAVODISPATCH CODE: 29B05 (UNKNOWN STATUS/OTHER CODES NOT APPLICABLE) 1. IT'S NOT KNOWN IF CHEMICALS OR OTHER HAZARDS ARE INVOLVED.SHORT KEY QUESTIONS: 1. IT'S NOT KNOWN IF CHEMICALS OR OTHER HAZARDS ARE INVOLVED.
2023-12-03 02:51:13	602 FIELD CLUB RD	btwn TIMBERLANE DR and POWERS RUN RD, 40.517629, -79.866714	OHA	CO ALARM - NO SYMPTOMS - E3	Medical ProQA recommends dispatch at this time, AGE UNKNOWN, FEMALE, CONSCIOUS, BREATHING.CC TEXT: CARBON MONOXIDE / INHALATION / HAZMAT / CBRNCALLER STATEMENT: CO ALARM ACTIVATIONCAD RESPONSE: OMEGADISPATCH CODE: 08O01 (CARBON MONOXIDE DETECTOR ALARM (SCENE CONTACT WITHOUT PRIORITY SYMPTOMS)) 1. THIS IS NOT A SUICIDE ATTEMPT. 2. EVERYONE IS SAFE AND OUT OF DANGER. 3.

					REPORTED CARBON MONOXIDE DETECTOR ALARM.SHORT KEY QUESTIONS: 2. EVERYONE IS SAFE AND OUT OF DANGER. 3. REPORTED CARBON MONOXIDE DETECTOR ALAR
2023-12-03 13:17:17	HARTS RUN RD/SAXONBURG BLVD	<3501/ 3399>, 40.549591, -79.914120	IND	CRASH - INJURIES - E0	Medical ProQA recommends dispatch at this time, 67-YEAR-OLD, MALE, CONSCIOUS, BREATHING.CC TEXT: TRAFFIC / TRANSPORTATION INCIDENTSCALLER STATEMENT: SINGLE MOTORCYCLE, MALE RIDER POSS HEAD INJICAD RESPONSE: DELTADISPATCH CODE: 29D09 (NOT ALERT WITH NORMAL BREATHING) 1. CHEMICALS OR OTHER HAZARDS ARE NOT INVOLVED.SHORT KEY QUESTIONS: 1. CHEMICALS OR OTHER HAZARDS ARE NOT INVOLVED.
2023-12-05 13:09:40	101 YORKSHIRE DR	btwn POWERS RUN RD and END, 40.522175, -79.867682	OHA	NATURAL GAS - RESIDENTIAL CLASS	SMELL OF NATURAL GAS AFTER A FIREPLACE WAS INSTALLED TODAY, NO ONE FEELING SICK OR ILL
2023-12-08 11:39:46	206 FOXHURST DR	btwn END and FOX CHAPEL RD, 40.541222, -79.877328	FOX	CRASH - VS PEDESTRIAN - E0	Medical ProQA recommends dispatch at this time, 48-YEAR-OLD, MALE, CONSCIOUS, BREATHING.CC TEXT: AUTO VS. PEDESTRIANCALLER STATEMENT: MALE RUNOVER BY VEH //

					TROUBLE BREATHINGCAD RESPONSE: DELTADISPATCH CODE: 29D02 (HIGH MECHANISM (K THROUGH T))SUFFIX: M (AUTO VS. PEDESTRIAN)
2023-12-09 08:44:44	30 SWEET WATER LN	btwn SWEET WATER CT and END, PREMIS LUKETICK,JAMES 412 848 7650, 40.532071, -79.888909	FOX	FIRE ALARM - RESIDENTIAL CLASS	POA GUN RANGE SMOKE DETECTOR / ATT KH NO ANSWER
2023-12-09 20:18:32	108 MARVELWOOD PL	btwn END and MARVELWOOD LN, 40.508567, -79.898615	FOX	FIRE ALARM - RESIDENTIAL CLASS	POA; SECOND FLR SMOKE DETECTOR
2023-12-11 19:21:25	115 PASADENA DR S	btwn DELAFIELD RD and GLENOVER PL, 40.495724, -79.891151	FOX	FIRE ALARM - RESIDENTIAL CLASS	POA: FIRST FLOOR GARAGE SMOKE // ATT KH NO ANSWER
2023-12-12 11:04:30	112 FAIRWAY LN	btwn FOX CHAPEL RD and END, BILL TIPPINS RES/ 412 963 0572, 40.520011, -79.883586	FOX	FIRE ALARM - RESIDENTIAL CLASS	WILL ATT.....BASEMENT SMOKE DETECTOR
2023-12-15 08:51:32	SHADYSIDE ACADEMY SENIOR SCHOOL	at 423 FOX CHAPEL RD, FOX, 412 968 3186, 40.521997, -79.886902	FOX	FIRE ALARM - COMMERCIAL CLASS	POA 1ST FLOOR KITCHEN SMOKE DETECTOR
2023-12-16 02:40:43	FOX CHAPEL RD/OAK KNOLL DR	<1948/ 1>, 40.551214, -79.895749	IND	CRASH - ROLLOVER - E0	Medical ProQA recommends dispatch at this time, AGE UNKNOWN, FEMALE, CONSCIOUS, BREATHING.CC TEXT: ROLLOVERCALLER STATEMENT: CAR ON ITS SIDE 1 PERSON INSIDECAD RESPONSE: DELTADISPATCH CODE: 29D02 (HIGH MECHANISM (K

					THROUGH T))SUFFIX: P (ROLLOVERS)
2023-12-16 16:09:15	408 BUCKINGHAM RD	btwn MARVELWOOD LN and HUNT RD, 40.510995, -79.900085	FOX	SERVICE/ASSIST - FIRE	Medical ProQA recommends dispatch at this time, 25-YEAR- OLD, MALE, CONSCIOUS, BREATHING.CC TEXT: FALLSCALLER STATEMENT: CALLER REPORTS A MALE WAS TRIMMING TREES AND SOMEONE FELL WITH THE TREE // PT HEAD IS BLEEDINGCAD RESPONSE: DELTADISPATCH CODE: 17D01 (EXTREME FALL (= 30FT/10M)) 1. NO SPECIAL CONCERNS HAVE BEEN REPORTED.SHORT KEY QUESTIONS: 1. NO SPECIAL CONCERNS HAVE BEEN REPORTED.
2023-12-18 19:13:20	3 OLD TIMBER TRL	btwn HIGHLAND RD and WHITE FAWN LN, 724 322 1815, 40.532658, -79.867112	FOX	FIRE ALARM - RESIDENTIAL CLASS	POA FIRST FLOOR SMOKE // NO CONTACT FROM KH
2023-12-19 07:17:58	210 FIELD CLUB RD	btwn GLENHAVEN LN and RIDGEDALE LN, 40.516181, -79.875546	FOX	CRASH - HAZMAT - E0	Medical ProQA recommends dispatch at this time, AGE UNKNOWN, GENDER UNKNOWN, CONSCIOUSNESS UNKNOWN, BREATHING STATUS UNKNOWN. MULTIPLE PATIENTS INVOLVED: 2.CC TEXT: VEHICLE VS. VEHICLECALLER STATEMENT: 2 VEH ACC, UNK INJURIESCAD RESPONSE: DELTADISPATCH CODE: 29D04

					(HAZMAT)SUFFIX: V (MULTIPLE PATIENTS) 1. CHEMICALS OR HAZARDOUS MATERIALS ARE INVOLVED.SHORT KEY QUESTIONS: 1. CHEMICALS OR HAZARDOUS MATERIALS ARE INVOLVED.
2023-12-20 05:31:21	114 TREE FARM RD	btwn WILDBERRY RD and END, MAGRISH 4125768646, 40.534798, -79.856394	FOX	FIRE ALARM - RESIDENTIAL CLASS	POA - DOWNSTAIRS SMOKE DETECTOR, KH - WILL BE ATTEMPTED.
2023-12-20 10:44:52	FCASD FOX CHAPEL HIGH SCHOOL	at 611 FIELD CLUB RD, OHA, 4129639600, 40.518099, -79.868674	OHA	FIRE ALARM - COMMERCIAL CLASS	GEENERAL FIRE
2023-12-22 07:14:33	UPMC MEDICAL OFFICES OHA	at 121 FREEPORT RD, OHA, 40.491618, -79.867044	OHA	CRASH - VS PEDESTRIAN - E0	Medical ProQA recommends dispatch at this time, 65-YEAR- OLD, MALE, CONSCIOUS, BREATHING.CC TEXT: TRAFFIC / TRANSPORTATION INCIDENTSCALLER STATEMENT: VEH VS PEDCAD RESPONSE: DELTADISPATCH CODE: 29D02 (HIGH MECHANISM (K THROUGH T))SUFFIX: M (AUTO VS. PEDESTRIAN)
2023-12-22 11:39:26	120 MARVELWOOD PL	btwn MARVELWOOD LN and END, KLEINMAN, JAKE 6176975824, 40.508860, -79.898105	FOX	FIRE ALARM - RESIDENTIAL CLASS	POA SMOKE DETECTOR LISTENER / NO CONTACT
2023-12-24 23:58:12	401 WINDMERE DR	btwn POWERS RUN RD and SOUTH RD, ODONNELL, ED 972-746-7899,	FOX	FIRE ALARM - RESIDENTIAL CLASS	POA - BEDROOM 3 SMOKE DETECTOR // WILL ATTEMPT KH

		40.527996, -79.871931			
2023-12-25 11:38:14	8 TIMBERLANE DR	btwn FIELD CLUB RD and CABIN LN, MARIE 412-999-0299, 40.516940, -79.866782	OHA	CO ALARM - NO SYMPTOMS - E3	Medical ProQA recommends dispatch at this time, AGE UNKNOWN, FEMALE, CONSCIOUS, BREATHING.CC TEXT: CO DETECTOR ALARMCALLER STATEMENT: WANT TO CHECK FOR A CO LEAKCAD RESPONSE: OMEGADISPATCH CODE: 08001 (CARBON MONOXIDE DETECTOR ALARM (SCENE CONTACT WITHOUT PRIORITY SYMPTOMS)) 1. THIS IS NOT A SUICIDE ATTEMPT. 2. EVERYONE IS SAFE AND OUT OF DANGER. 3. REPORTED CARBON MONOXIDE DETECTOR ALARM.SHORT KEY QUESTIONS: 2. EVERYONE IS SAFE AND OUT OF DANGER. 3. REPORTED CARBON MONOXIDE DETECTOR ALARM. 1. THIS IS NOT A
2023-12-26 06:26:47	204 TIMBER RIDGE RD	btwn FIELD CLUB RD and TIMBER CT, *CURTIS PETERSON, 412 963 0898*, 40.525199, -79.860019	OHA	FIRE ALARM - RESIDENTIAL CLASS	POA; FIRST FLOOR SMOKE/ ATT KH
2023-12-27 09:25:46	UPMC CHILDRENS COMMUNITY PEDIATRICS OHA	at 604 EPSILON DR, OHA, 1ST FLOOR TO THE RIGHT, 40.499854, -79.875958	OHA	POSSIBLE FIRE - COMMERCIAL CLASS	SMELL OF SOMETHING BURING IN THE BUILDING IN SEVERAL ROOM // STARTING EVAC NOW

2023-12-27 10:23:57	SHADYSIDE ACADEMY SENIOR SCHOOL	at 423 FOX CHAPEL RD, FOX, 412 668 3186, 40.521997, -79.886902	FOX	FIRE ALARM - COMMERCIAL CLASS	POA FIRE SMOKE FLOOR 1// WILL ATT
2023-12-28 02:31:30	VA DELAFIELD CAMPUS	at 1010 DELAFIELD RD, OHA, 40.495052, -79.887835	OHA	CRASH - ROLLOVER - EO	Medical ProQA recommends dispatch at this time, AGE UNKNOWN, GENDER UNKNOWN, CONSCIOUSNESS UNKNOWN, BREATHING STATUS UNKNOWN.CC TEXT: TRAFFIC / TRANSPORTATION INCIDENTSCALLER STATEMENT: COMP REPORTING A VEH ROLLOVER/NFICAD RESPONSE: DELTADISPATCH CODE: 29D02 (HIGH MECHANISM (K THROUGH T))SUFFIX: P (ROLLOVERS)
2023-12-29 17:43:49	727 ORCHARD HILL DR	btwn FIELD CLUB RD and FIELD CLUB RIDGE RD, 4122164507, 40.518359, -79.857739	OHA	FIRE ALARM - RESIDENTIAL CLASS	POA BEDROOM #1 SMOKE//WILL ATTEMPT CALLING KH AFTER HANGING UP

Municipality	Calls
FOX	15
OHA	11
IND	2
Total	28

Dispatch Time	Location	Location Info	Municipality	Incident Type	Further Info
2024-01-04 08:03:02	14 OVERLOOK DR	btwn SWEET GUM RD and END, SUSAN PORTNOY 4127200957, 40.537304, -79.857529	HAR	FIRE ALARM - RESIDENTIAL CLASS	POA SMOKE DETECTOR ZONE 8 / ATTEMPTED PREMISE GOT A HOLD OF A SCOTT / SCOTT COULD NOT VERIFY PASSWORD TO CANCEL
2024-01-06 12:33:41	DELAFIELD RD/FOX CHAPEL RD	<0/ 330>, 40.499201, -79.883633	FOX	CONTAINMENT DETAIL	N/C: 2 VEH ACCIDENT/ NO INJURES, THINKS THEY'LL NEED ONE TOW
2024-01-06 12:42:27	FREEPORT RD/BOYD AVE	<700/ 800>, 40.498010, -79.854756	OHA	CRASH - UNKNOWN INJURIES - E2	Medical ProQA recommends dispatch at this time, AGE UNKNOWN, GENDER UNKNOWN, CONSCIOUS, BREATHING. UNKNOWN NUMBER OF PATIENTS INVOLVED.CC TEXT: VEHICLE VS. VEHICLECALLER STATEMENT: 4 VEHICLE ACCIDENTCAD RESPONSE: BRAVODISPATCH CODE: 29B05 (UNKNOWN STATUS/OTHER CODES NOT APPLICABLE)SUFFIX: U (UNKNOWN NUMBER OF PATIENTS)SHORT KEY QUESTIONS: 1. CHEMICALS OR OTHER HAZARDS ARE NOT INVOLVED.
2024-01-06 23:58:36	315 HIDDEN FALLS CT	btwn ROCK CREEK RD and HIDDEN FALLS PT, NIGRO, BETH 412-721-6443, 40.541085, -79.901551	FOX	FIRE ALARM - RESIDENTIAL CLASS	POA - SMOKE AND HEAT DETECTOR / WILL ATTEMPT KH
2024-01-10 16:24:23	34 LONGFELLOW RD	btwn HEMINGWAY LN and END, JOHN BOLLIG 4127816284, 40.506898, -79.893936	FOX	FIRE ALARM - RESIDENTIAL CLASS	POA GENERAL FIRE ALARM ZONE 13// NO CONTACT YET
2024-01-12	VA HOSPITAL DELAFIELD	at 1010 DELAFIELD RD,	OHA	SERVICE/ASSIST - FIRE	MISSING PATIENT FROM VA HOSPITAL WITH

03:46:00		OHA, 40.495052, -79.887835			DEMENTIA
2024-01-15 04:47:23	SHADYSIDE ACADEMY SENIOR SCHOOL	at 423 FOX CHAPEL RD, FOX, 4129683186, 40.521997, -79.886902	FOX	FIRE ALARM - COMMERCIAL CLASS	POA - SINGLE TRIP FIRE SMOKE ALARM ATTIC// WILL ATTEMPT KH
2024-01-15 16:58:57	430 WINTERBERRY LN	btwn LITTLE BRIDGE LN and END, 3232446295, 40.523109, -79.896377	FOX	FIRE ALARM - RESIDENTIAL CLASS	POA GUEST HOUSE GARAGE LEFT
2024-01-16 14:03:27	430 WINTERBERRY LN	btwn LITTLE BRIDGE LN and END, MAURIN STONE - 323-244-6295, 40.523109, -79.896377	FOX	FIRE ALARM - RESIDENTIAL CLASS	POA - ZONE 640 GARAGE MID SMOKE DETECTOR // UNABLE TO REACH KH
2024-01-17 06:11:06	92 STATE ROUTE 28 SB	btwn STATE ROUTE 28 SB ACCESS and ROUTE 910 ACCESS, 40.506055, -79.858552	OHA	CRASH - INJURIES - E0	MOTORISTS REPORTING A VEHICLE SPUM OUT UNK IF INJED PSP KIT NOTIFIED ALSOMedical ProQA recommends dispatch at this time, AGE UNKNOWN, GENDER UNKNOWN, CONSCIOUSNESS UNKNOWN, BREATHING STATUS UNKNOWN. UNKNOWN NUMBER OF PATIENTS INVOLVED.CC TEXT: SOLITARY VEHICLECALLER STATEMENT: TRAFFIC ACCIDENTCAD RESPONSE: DELTADISPATCH CODE: 29D07 (UNCONSCIOUS)SUFFIX: X (UNKNOWN NUMBER OF PATIENTS AND ADDITIONAL RESPONSE REQUIRED) 1. IT'S NOT KNOWN IF CHEMICALS OR OTHER HAZARDS ARE INVOLVED.SHORT KEY QUESTIONS: 1. IT'S NO
2024-01-17 15:30:53	MCCA HILL PARK	at 131 SQUAW RUN RD, FOX,	FOX	LANDING ZONE	STAT MED EVAC REQ LZ NEEDS FIRE AND EMS TO GO TO ST

		40.506760, -79.888069			MARGARETS ER THEN BACK TO HELICOPTER - WILL BE MED EVAC 6 - ETA 27 MINUTES
2024-01-19 15:18:02	ROUTE 28 NB FOX CHAPEL EXIT 8	at 80 STATE HWY 28 NB, PGH, A LITTLE BIT PAST EXIT 8, 40.490801, -79.886042	PGH	CRASH - UNKNOWN INJURIES - E2	Medical ProQA recommends dispatch at this time, 35-YEAR-OLD, FEMALE, CONSCIOUS, BREATHING.CC TEXT: TRAFFIC / TRANSPORTATION INCIDENTSCALLER STATEMENT: 1 VEH ACC INTO THE HILLSIDE AIRBAGS WENT OFFCAD RESPONSE: BRAVODISPATCH CODE: 29B05 (UNKNOWN STATUS/OTHER CODES NOT APPLICABLE)SHORT KEY QUESTIONS: 1. CHEMICALS OR OTHER HAZARDS ARE NOT INVOLVED.
2024-01-20 11:04:03	105 HODIL TER	btwn DORSEYVILLE RD and END, 40.547730, -79.901599	IND	NATURAL GAS - RESIDENTIAL CLASS	S/C CALLER SMELLING GAS IN HER BASMENT
2024-01-21 09:17:31	219 HUNT RD	btwn WYNNWOOD DR and SURRY LN, DAVID MASSARO// 412-559-0478, 40.515501, -79.904877	FOX	FIRE ALARM - RESIDENTIAL CLASS	POA-FIRE ZONE 19// ATT KH WITH NO ANSWER
2024-01-21 19:11:04	318 CORNWALL DR	btwn WORTHINGTON RD and SUNRIDGE RD, 3123917744 SMITH, FRED, 40.511879, -79.863913	OHA	FIRE ALARM - RESIDENTIAL CLASS	POA...REAR DEN SMOKE DETECTOR/SMOKE DETECTOR//ATT KH NO ANSWER
2024-01-22 15:09:18	79-I279 STATE ROUTE 28 NB	btwn STATE ROUTE 28 NB ACCESS and STATE ROUTE 28 NB ACCESS, 40.492032, -79.873514	OHA	CRASH - UNKNOWN INJURIES - E2	Medical ProQA recommends dispatch at this time, AGE UNKNOWN, GENDER UNKNOWN, CONSCIOUSNESS UNKNOWN, BREATHING STATUS UNKNOWN.CC TEXT: TRAFFIC /

					TRANSPORTATION INCIDENTSCALLER STATEMENT: ONE VEH INTO MEDIANCAD RESPONSE: BRAVODISPATCH CODE: 29B05 (UNKNOWN STATUS/OTHER CODES NOT APPLICABLE)SHORT KEY QUESTIONS: 1. IT'S NOT KNOWN IF CHEMICALS OR OTHER HAZARDS ARE INVOLVED.
2024-01-24 02:15:05	317 CORNWALL DR	btwn WORTHINGTON RD and SUNRIDGE RD, 40.511829, -79.864934	OHA	CO ALARM - NO SYMPTOMS - E3	Medical ProQA recommends dispatch at this time, 62-YEAR-OLD, FEMALE, CONSCIOUS, BREATHING.CC TEXT: CARBON MONOXIDE / INHALATION / HAZMAT / CBRNCALLER STATEMENT: CO DETECTOR GOING OFFCAD RESPONSE: OMEGADISPATCH CODE: 08001 (CARBON MONOXIDE DETECTOR ALARM (SCENE CONTACT WITHOUT PRIORITY SYMPTOMS))SHORT KEY QUESTIONS: 2. EVERYONE IS SAFE AND OUT OF DANGER. 3. REPORTED CARBON MONOXIDE DETECTOR ALARM. 1. THIS IS NOT A SUICIDE ATTEMPT.
2024-01-25 09:15:42	RIDING MEADOW RD/FOX CHAPEL RD	<0/ 801>, 40.528118, -79.879391	FOX	WIRES - HOT (ENERGIZED)	REPORTING A BRANCH TOOK DOWN A WIRE AND IT WAS ARCING AND PARKING IN THE ROADWAY
2024-01-25 09:15:13	COOPER SIEGEL LIBRARY	at 403 FOX CHAPEL RD, FOX, PREM 412 828 9520, 40.515377, -79.879819	FOX	FIRE ALARM - COMMERCIAL CLASS	POA FIRE WATER FLOW//WILL ATT KH
2024-01-25 17:24:38	STATE ROUTE 28 NB/DELAFIELD RD	<65/ 415>, 40.492491, -79.896925	PGH	CRASH - HAZARDS - E2	PER 3584 - 3 VEH ACCIDENT ON ROUTE 28 GOING ONTO THE DELAFIELD RAMP / 1

					VEH INTO OR OVER THE GUARDRAIL // GOING OUTBOUND FROM HIGHLAND PARK BRIDGE
2024-01-28 06:12:15	HIDDEN FALLS PT/DORSEYVILLE RD	<0/ 618>, 40.543398, -79.904420	FOX	FIRE - VEHICLE	PASSERBY REPORTING BOBCAT ON FIRE NEAR MODEL HOME
2024-01-29 14:47:02	425 FOREST HIGHLANDS DR	btwn SHADOW RIDGE DR and DOVER DR, 40.530660, -79.854076	HAR	FIRE ALARM - RESIDENTIAL CLASS	POA.....ZONE 9 SECOND FLOOR HEAT DETECTOR.....ZONE 8 SECOND FLOOR SMOKE DETECTOR...ATT KH...
2024-01-30 19:50:32	895 FIELD CLUB RD	btwn TIMBER RIDGE RD and WOODVALLEY DR, 40.526316, -79.858829	OHA	CRASH - UNKNOWN INJURIES - E2	Medical ProQA recommends dispatch at this time, AGE UNKNOWN, GENDER UNKNOWN, CONSCIOUSNESS UNKNOWN, BREATHING STATUS UNKNOWN.CC TEXT: TRAFFIC / TRANSPORTATION INCIDENTSCALLER STATEMENT: AUTOMATED CRASH NOTIFICATIONCAD RESPONSE: BRAVODISPATCH CODE: 29B05 (UNKNOWN STATUS/OTHER CODES NOT APPLICABLE)SHORT KEY QUESTIONS: 1. CHEMICALS OR OTHER HAZARDS ARE NOT INVOLVED.
2024-01-31 16:57:55	400 WICKFORD DR	btwn CROFTON DR and END, ROTANA, STEVEN - 412-417-4354, 40.513669, -79.869053	OHA	FIRE ALARM - RESIDENTIAL CLASS	POA: TWO FIRE ALARM KITCHEN SMOKE DETECTOR // CAMERA FOOTAGE SHOWS NO FLAMES OR SMOKE BUT WAS UNABLE TO CONTACT HOME OWNERS // ATTEMPTED KH WITH NO CONTACT // REF # 14135
2024-01-31 17:58:07	109 HILLCREST RD	btwn FOX CHAPEL RD and ROYSTON RD, 40.508122, -79.876712	FOX	NATURAL GAS - RESIDENTIAL CLASS	S/C SMELL OF NATURAL GAS IN THE HOUSE. EVERYONE IS OUTSIDE
2024-01-31 21:55:37	HEMLOCK HOLLOW	<2383/ 461>, 40.522056, -79.911127	FOX	CONTAINMENT DETAIL	CALLER REPORTING A 1 VEH ACCIDENT, DRIVER APPEARS IMPAIRED

RD/DORSEYVILLE RD					BUT NOT INJURED, VEH IS SMASHED AND INTO THE GUARDRAIL... HES WALKING AROUND NOW...LOST SERVICE WITH THE CALLER, AGE UNKNOWN, MALE, CONSCIOUS, BREATHING.CC TEXT: TRAFFIC / TRANSPORTATION INCIDENTSCALLER STATEMENT: 1 VEH ACCIDENT INTO GUARDRAILCAD RESPONSE: BRAVODISPATCH CODE: 29B05 (UNKNOWN STATUS/OTHER CODES NOT APPLICABLE)SHORT KEY QUESTIONS: 1. CHEMICALS OR OTHER HAZARDS ARE NOT INVOLVED.
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Municipality	Calls
HAR	2
FOX	13
OHA	8
PGH	2
IND	1
Total	26



846 Fourth Avenue, Coraopolis, PA 15108
(412) 264-4400 • (412) 264-1200 Fax
info@lsse.com • www.lsse.com

TO: Gary J. Koehler, Manager
Borough of Fox Chapel

DATE: January 11, 2024 (Revised)

FROM: Kevin A. Brett, P.E.

S. O. No.: 0424-01

cc:

SUBJECT: **Monthly Engineer's Report
January 15, 2024 Meeting**

Following is a summary of the engineering work performed.

Roadway and Public Improvement Projects

1. Public Works Building Plans:

A. Public Works Operations Building:

- a. *Bids were opened on April 12, 2023; LSSE to issue bid report. LSSE issued Bid Report letters dated April 13, 2023, and April 24, 2023 (Revised). The pre-construction meeting was held June 13, 2023. Contractors to mobilize in July 2023.*
 - 1) **General (Contract No. 23-PW1): LSSE transmitted Partial Payment No. 6 (Final) in the amount of \$50,809.84 on December 21, 2023. This closes out the Contract.**
 - 2) **HVAC (Contract No. 23-PW2): D&G Mechanical, Inc. is the low bidder in the amount of \$44,100.00. LSSE transmitted Partial Payment No. 3 (Final) in the amount of \$4,410.00 on December 13, 2023. This closes out the Contract.**
- b. *LSSE preparing bid documents for the solar panel design and services during construction at the Public Works Operations Building. LSSE transmitted preliminary scope and cost to the Borough for solar improvements. LSSE to schedule meeting with Borough to review options. A meeting has been scheduled on September 13, 2023 with WNA Engineering to review connection points for solar. LSSE is coordinating with WNA Engineering for final bid documents. **LSSE is coordinating a design meeting with EIS, WNA and Borough the week of January 15, 2024.***

- B. **2024 Roadway Improvements:** *On October 12, 2023, LSSE transmitted a Borough Paving History Map for use in 2024 roadway scoping. LSSE to schedule a kickoff meeting to be held concurrently with O'Hara Township in January 2024. A kickoff meeting was held in conjunction with O'Hara Township on January 11, 2024.*
2. **Hunt Road Streambank Stabilization:** *Permit has been issued. Borough Staff completing the streambank stabilization work. Public Works has completed work. Permit to be terminated.*
 3. **Hardie Valley Park Storm Water Conceptual Planning:** *Presentation to Parks committee was held April 10, 2023. LSSE confirmed process with dam safety and PaDEP has indicated that the Borough will be required to mitigate any impacts to the stream including inundation by the impoundment. LSSE to submit permits for stormwater improvements once sanitary sewer relocation permit is issued and work is underway.*
 4. **McCahill Park Improvements:** *The stormwater management facilities have been sized to release the 500-year storm event at 80% of the pre-developed conditions. LSSE submitted NPDES Permit application package to Allegheny County Conservation District, and submitted Chapter 105 Water Obstruction and Encroachment Permit Registration Package to PaDEP on June 9, 2023. LSSE submitted responses to the ACCD NPDES and PaDEP Chapter 105/106 Permit application review comments on September 2, 2023. ACCD issued the NPDES completeness review on September 28, 2023, and is now completing the technical review. PADEP issued the Chapter 105 Completeness Review on November 13, 2023 and is completing the technical review. PaDEP provided comment on the NPDES Permit application on December 14, 2023. LSSE submitted a response on January 10, 2024.*
 5. **Fox Chapel Road and Field Club Road:** *LSSE transmitted Intersection Control Assessment on August 1, 2022. LSSE completed field surveys for Green Light Go Grant project in November. Design drawings are 60% complete. LSSE has coordination meeting with PennDOT the week of January 15, 2024 to verify items. Anticipate review of draft plans over the next 30 days.*

Municipal Separate Storm Sewer System (MS4)

1. *PaDEP issued permit on November 18, 2018. PaDEP Inspection held on February 4, 2020. 2022 Annual Progress Report has been submitted. Testing results issued on January 5, 2023. LSSE uploaded Permit Renewal to DEP on February 6, 2023. Outfall screening to begin in June 2023. Outfall screening has been completed; LSSE issued summary memo. LSSE has drafted progress report and will review with Borough Staff in coming weeks. LSSE transmitted Annual MS4 Status Report to PaDEP on September 27, 2023.*

2. **PRP Plan:**

- A. **Stream Restoration (Hemlock Hollow Road):** *Permit has been issued. LSSE assisted the Borough in planting schedule. Borough has completed work on Phase I.*
- B. **Current PRP Status:** *LSSE issued memo dated May 15, 2023 outlining current status of pollutant reduction plans, and subsequent projects to be completed for Borough compliance to MS4 Permit requirements. Borough is working on final plantings for stream restoration projects.*

Planning Commission Applications

- None this month.

Environmental Advisory Council Applications

- Fox Chapel Racquet Club - Pickleball Courts: **LSSE issued review letters dated December 22, 2023 and January 8, 2024.**
- 724 Fairview Road – Bianchini Residence: **LSSE issued review letters dated December 28, 2023 and January 8, 2024.**

Stormwater Management Plans

- None this month.

CFA – Local Share Account – Statewide Grant

- *Public Works Operations Center Solar Panels: LSSE assisted Borough and submitted application for a grant request of \$51,500.00. Grant awarded in the amount of \$51,500.00.*
- *Hardie Valley Park Improvements: LSSE assisted Borough and submitted application for a grant request of \$1,000,000.00. Grant awarded in the amount of \$474,170.00.*
- *Dorseyville Fire Station Improvements: LSSE is preparing grant application. Submissions are due November 30, 2023. LSSE is preparing grant application prior to the November 30, 2023 deadline. LSSE submitted GEDTF Grant Application on September 22, 2023. LSSE submitted LSA application on November 29, 2023. **LSSE transmitted the completed application packet to the Borough on January 2, 2024.***

Volunteer Fire Company Renovations

- Conceptual plans have been provided for Borough's review. Borough provided comments. Stephen Paxton Architect is revising plan per comments.

Sanitary Sewers

- LSSE working on Engineering Services relating to the ACO:
 - **Phase I COA / O&M:** *Feasibility Study was submitted to the Health Department prior to July 31, 2013 deadline. LSSE transmitted the Source Flow Reduction Study Report on November 30, 2017. Borough to continue Operation and Maintenance Plan and efforts to remove extraneous water that enters the sanitary sewers. The 2021 CCTV and lining work has been completed. The 2022 CCTV and lining work has been completed. The 2023 Lining Program has been established with the Sewer Supervisor. A Letter of Interest (LOI) for this program was submitted to ALCOSAN for potential GROW Grant funding on March 31, 2023. Fox Chapel received invitation to submit a GROW application. Completed application was submitted to the ALCOSAN on June 28, 2023. This project was not approved for funding. **2024 O&M lining scope under review.***
 - **Phase II COA:** *The Phase II COA was released by ACHD on September 1, 2021. The initial task is the Exhibit 'B' Base Line Due Diligence period, which is due six-months after execution. The Phase II COA BDD Report was submitted to ACHD on July 29, 2022. Remaining tasks for this Order include continued sanitary sewer O&M as well as the continued implementation of the time-of-sale lateral inspection ordinance.*
 - **Sycamore Run Flow Monitor:** *Data collection ongoing and will be for life of system. LSSE preparing quarterly flow data reports. Meter service and recalibration completed October 7, 2022. Data collection ongoing. LSSE evaluating alternatives for remote data access. Data collection issues were identified in September 2023 caused by storm event / power outages that occurred previously. LSSE field technicians are working with Advanced Instruments to replace and reprogram the data storage device. **Meter has been sent to Isco for refurbishment. Isco has provided and installed a temporary meter. Potential options moving forward include meter refurbishment, meter replacement, or a differing meter technology. This decision will depend on the pending Isco quote for meter refurbishment.***
 - **Other Flow Monitor Installations:** *Flow monitors are currently installed at the Ottawa Hills and Fairview POCs (installed June 21, 2022). Data collection ongoing. LSSE to set up flow data review meeting with Borough to determine next steps. **LSSE received DCDBA 2023 flow monitoring data. A memo summarizing flow data collected in 2023 to be drafted.***
 - **Interceptor H&H Model Update:** *A Service Order Authorization (SOA) was submitted to the Borough on February 22, 2023 related to updating the hydrologic and hydraulic (H&H) model and sanitary sewer alternatives analysis based on contemporary flow data collected over the past 10 years. Flow data analysis has been initiated. Recalibration and alternatives analysis are complete.*

- **ALCOSAN Regionalization:** *Interceptor takeover review ongoing in Allegheny County. ALCOSAN considering taking over certain interceptor sewers in the County, approximately 185 miles is being discussed. Meeting with ALCOSAN /AECOM held on Friday, July 7, 2015 to discuss regionalization discussion for multi-municipal sewers. ALCOSAN held a series of regionalization outreach meetings, the last week in September 2018. ALCOSAN hosted a meeting in regards to Regionalization and GROW Grants on October 27, 2021. Issues with the modified transfer agreement were discussed. Potential next step would be to focus on Guyasuta Interceptor agreement first if conflicts regarding park property can be resolved. ALCOSAN met with LSSE to review status of all LSSE clients' interceptor takeovers and provided most recent packet of information for each that has been provided to the Boroughs and Townships. ALCOSAN is aware of the Borough's concerns with the agreement. A meeting to be scheduled to update status with the Solicitor and Borough Staff and then with Council in the summer months. No Change.*
- **Shady Lane / Delafield Stream Removal Project:** *The Army Corp is taking the lead on the project. ALCOSAN and the Army Corp recently executed an agreement to move this project to the design phase. This agreement arranged for ALCOSAN to use a portion of their 25% project match to fund design costs. Future discussions will need to take place regarding municipal agreements before moving forward to the construction phase. An A/E Firm was selected but the fees requested were over the amount budgeted. Additional funding is needed to move forward per ALCOSAN. Project design firm to be selected. A project update meeting with ALCOSAN and the Army Corps of Engineers (USACE) was held in June 2023. The project is now being considered a separation project. 30% Design Drawings from USACE were provided by ALCOSAN on July 24, 2023.*
- **Old Mill Road Sanitary Sewer Replacement:** *LSSE transmitted Chapter 105 Permit Package to PaDEP on August 1, 2023. LSSE submitted a response to PaDEP addressing their comments on September 6, 2023. The plan revisions include changes as recommended by Borough Staff. LSSE transmitted Chapter 105 Permit Package resubmittal to PaDEP for review on September 19, 2023. LSSE transmitted application fee payment for WQM Part II Permit on November 8, 2023. PaDEP issued the Chapter 105 General Permit on November 11, 2023. PADEP reported WQM Part II Permit under review on December 13, 2023.*



LSSE • Rabell • Senate

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info@lsse.com • www.lsse.com

TO: Gary J. Koehler, Manager
Borough of Fox Chapel

DATE: February 13, 2024

FROM: Kevin A. Brett, P.E.

S. O. No.: 0424-01

cc:

SUBJECT: **Monthly Engineer's Report
February 19, 2024 Meeting**

Following is a summary of the engineering work performed.

Roadway and Public Improvement Projects

1. Public Works Building Plans:

A. Public Works Operations Building:

- a. *LSSE preparing bid documents for the solar panel design and services during construction at the Public Works Operations Building. LSSE transmitted preliminary scope and cost to the Borough for solar improvements. LSSE to schedule meeting with Borough to review options. A meeting has been scheduled on September 13, 2023 with WNA Engineering to review connection points for solar. LSSE is coordinating with WNA Engineering for final bid documents. LSSE is coordinating a design meeting with EIS, WNA and Borough the week of January 15, 2024. **LSSE is in the process of finalizing bid specifications.***

- B. **2024 Roadway Improvements:** *On October 12, 2023, LSSE transmitted a Borough Paving History Map for use in 2024 roadway scoping. LSSE to schedule a kickoff meeting to be held concurrently with O'Hara Township in January 2024. A kickoff meeting was held in conjunction with O'Hara Township on January 11, 2024. **LSSE issued utility notification letters on January 25, 2024. LSSE is preparing final OPC, and bid documents and specifications. LSSE transmitted project advertisement to the Borough. Scope of work is outlined in the following table:***

BASE BID		
ROADWAY	FROM	TO
Windmere Drive	Powers Run Road	Cul-De-Sac
Foxwood Drive	Highland Road	Cul-De-Sac
Silent Run Road	Highland Road	Cul-De-Sac
Autumn Path Lane	Silent Run Road	Cul-De-Sac
Hickory Hill Road	Field Club Road	Cul-De-Sacs
Marvelwood Place	Cul-De-Sac	Cul-De-Sac
Hemlock Hollow Road	Hunt Road	Old Mill Road
Fieldvue Lane	Guyasuta Road	Cul-De-Sac
Shadow Ridge Drive	Field Club Road	Cul-De-Sac
Fox Chapel Borough Mill and Pave	Various Locations	As Directed
ADD ALTERNATE		
ROADWAY	FROM	TO
Westmoreland Farms Drive	Hunt Road	Cul-De-Sac
Settlers Ridge Road	Dorseyville Road	Cul-De-Sac
Twin Pine Road	Berkshire Drive	Cul-De-Sac
Twin Pine Court	Twin Pine Road	Cul-De-Sac
Hemlock Hollow Road	Fox Chapel Road	Hunt Road
Hemlock Hollow Road	Old Mill Road	Dorseyville Road
FCA Utility Repairs	Various Locations	As Directed

2. Hardie Valley Park Storm Water Conceptual Planning: *Presentation to Parks Committee was held April 10, 2023. LSSE confirmed process with dam safety and PaDEP has indicated that the Borough will be required to mitigate any impacts to the stream including inundation by the impoundment. LSSE to submit permits for stormwater improvements once sanitary sewer relocation permit is issued and work is underway.*

3. McCahill Park Improvements: *The stormwater management facilities have been sized to release the 500-year storm event at 80% of the pre-developed conditions. LSSE submitted NPDES Permit application package to Allegheny County Conservation District, and submitted Chapter 105 Water Obstruction and Encroachment Permit Registration Package to PaDEP on June 9, 2023. LSSE submitted responses to the ACCD NPDES and PaDEP Chapter 105/106 Permit application review comments on September 2, 2023. ACCD issued the NPDES completeness review on September 28, 2023, and is now completing the technical review. PADEP issued the Chapter 105 Completeness Review on November 13, 2023 and is completing the technical review. **PaDEP provided comment on the NPDES Permit application on December 14, 2023. LSSE submitted a response on January 12, 2024.***

4. Fox Chapel Road and Field Club Road: *LSSE transmitted Intersection Control Assessment on August 1, 2022. LSSE completed field surveys for Green Light Go Grant project in November. Design drawings are 60% complete. LSSE has coordination meeting with PennDOT the week of January 15, 2024 to verify items. Anticipate review of draft plans over the next 30 days. **LSSE met with Borough Staff to review draft plans. LSSE proceeding with design in anticipation of late spring bid.***

Municipal Separate Storm Sewer System (MS4)

1. *PaDEP issued permit on November 18, 2018. PaDEP Inspection held on February 4, 2020. 2022 Annual Progress Report has been submitted. Testing results issued on January 5, 2023. LSSE uploaded Permit Renewal to DEP on February 6, 2023. Outfall screening to begin in June 2023. Outfall screening has been completed; LSSE issued summary memo. LSSE has drafted progress report and will review with Borough Staff in coming weeks. LSSE transmitted Annual MS4 Status Report to PaDEP on September 27, 2023.*
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 - A. **Stream Restoration (Hemlock Hollow Road):** *Permit has been issued. LSSE assisted the Borough in planting schedule. Borough has completed work on Phase I.*
 - B. **Current PRP Status:** *LSSE issued memo dated May 15, 2023 outlining current status of pollutant reduction plans, and subsequent projects to be completed for Borough compliance to MS4 Permit requirements. Borough is working on final plantings for stream restoration projects.*

Planning Commission Applications

- None this month.

Environmental Advisory Council Applications

- 313 Old Indian Trail Court – Regoli Residence: **LSSE issued review letter dated January 31, 2024.**
- Shady Side Academy – EAC 24-03: **LSSE issued review letter dated February 2, 2024.**

Stormwater Management Plans

- None this month.

CFA – Local Share Account – Statewide Grant

- *Public Works Operations Center Solar Panels: LSSE assisted Borough and submitted application for a grant request of \$51,500.00. Grant awarded in the amount of \$51,500.00.*
- *Hardie Valley Park Improvements: LSSE assisted Borough and submitted application for a grant request of \$1,000,000.00. Grant awarded in the amount of \$474,170.00.*

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Volunteer Fire Company Renovations

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Sanitary Sewers

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 - **Phase II COA:** *The Phase II COA was released by ACHD on September 1, 2021. The initial task is the Exhibit 'B' Base Line Due Diligence period, which is due six-months after execution. The Phase II COA BDD Report was submitted to ACHD on July 29, 2022. Remaining tasks for this Order include continued sanitary sewer O&M as well as the continued implementation of the time-of-sale lateral inspection ordinance.*
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differing meter technology. This decision will depend on the pending ISCO quote for meter refurbishment. **No update.**

- **Other Flow Monitor Installations:** *Flow monitors are currently installed at the Ottawa Hills and Fairview POCs (installed June 21, 2022). Data collection ongoing. LSSE to set up flow data review meeting with Borough to determine next steps. LSSE received DCDBA 2023 flow monitoring data. A memo summarizing flow data collected in 2023 has been drafted. To be reviewed with Borough in February 2024.*
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*transmitted application fee payment for WQM Part II Permit on November 8, 2023. PaDEP issued the Chapter 105 General Permit on November 11, 2023. PADEP reported WQM Part II Permit under review on December 13, 2023. **LSSE provided additional documentation requested by PaDEP for WQM Part II permitting on January 31, 2024. Pending PaDEP review.***

Current Power 18.16 kW Energy today 199.76 kWh Energy this month 2.61 MWh Lifetime energy 144.01 MWh Lifetime revenue \$15,860.2

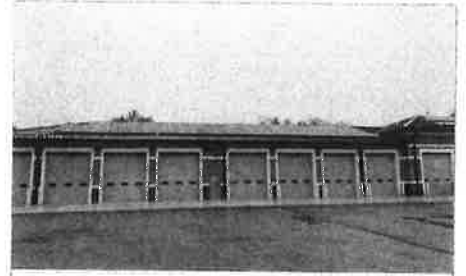
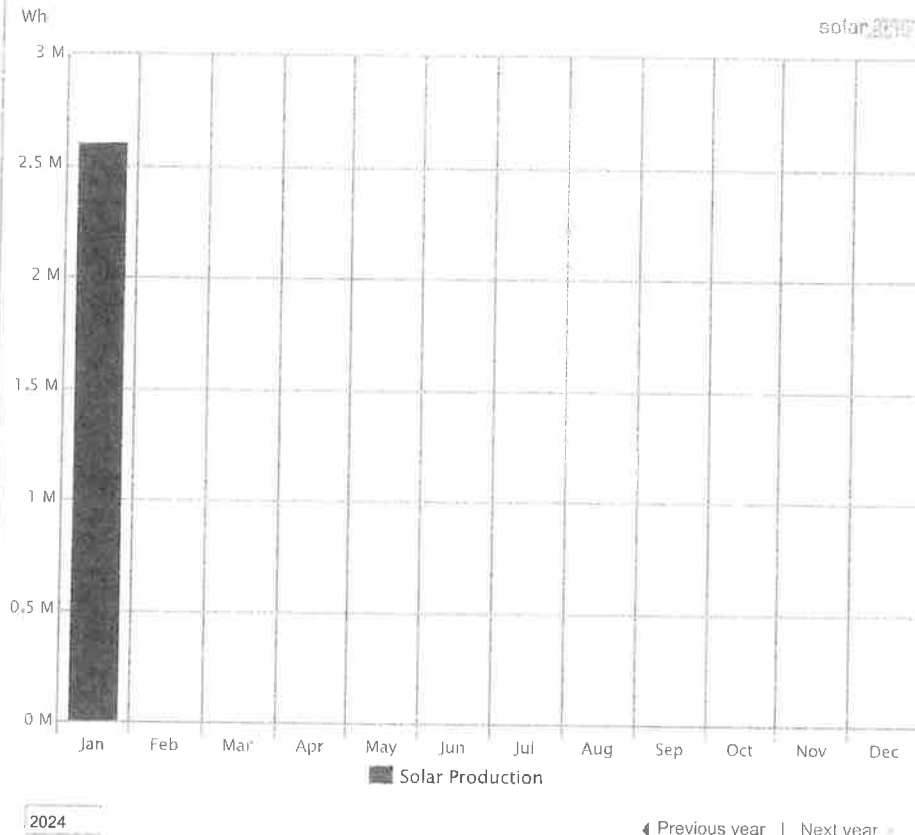


Power and Energy

Day Week Month Billing Cycle Year

01/01/2024 - 12/31/2024

System Production: 2.6 MWh



Status	Active
ID	3321592
Name	EIS Fox Chapel Boro
Address	Fox Chapel Road 401, Pittsburgh, Pennsylvania, Unit...
Installed	12/09/2022
Last Updated	01/31/2024 13:44
Peak Power	129.6 kWp



Mostly Cloudy
43.88 °F
Feels like 43.88 °F
Wind WNW 1.74 MPH
Humidity 83.2 %
Sunrise at 07:30
Sunset at 17:36

Tuesday



35.6 - 42.8 °F
Mostly Cloudy

Wednesday



39.2 - 44.6 °F
Partly Cloudy

Thursday

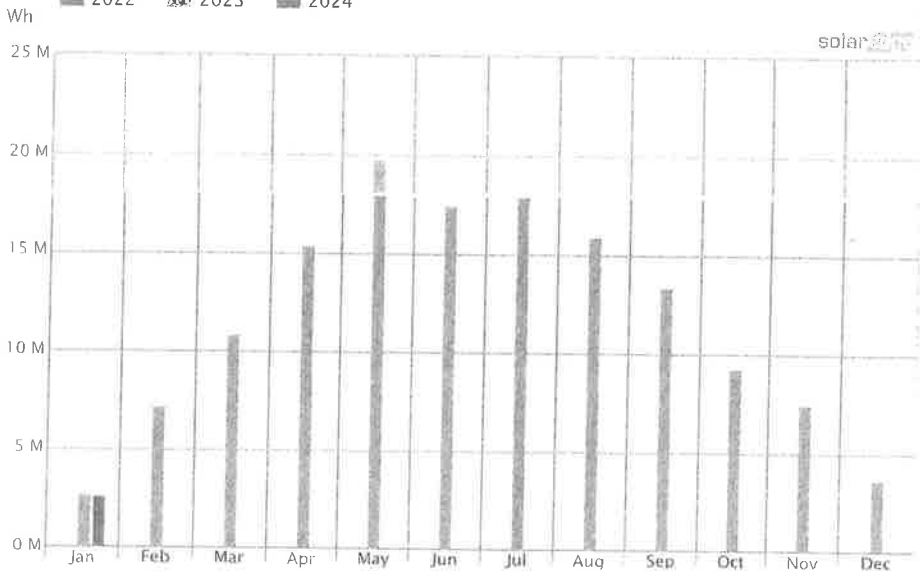


28.4 - 42.8 °F
Cloudy

Comparative Energy

Month Quarter Year

2022 2023 2024



Environmental Benefits

CO2 Emission Saved
222,986.72 lb

Equivalent Trees Planted
1,684.87

Fox Chapel Annual Tonnage Report - 2023

Month/ Quarter	Commercial Recycling	Residential Recycling	Recycling Totals	Solid Waste Commercial	Solid Waste Residential	Solid Waste Totals
January	0.1	36.1	36.2	12.7	146.9	159.6
February	0.0	25.7	25.7	17.6	112.8	130.4
March	0.2	32.0	32.2	5.5	128.3	133.8
Total 1QTR	0.3	93.8	94.1	35.8	388.0	423.8
April	0.2	32.7	32.9	12.6	125.0	137.6
May	0.2	30.0	30.2	18.6	145.4	164.0
June	0.2	28.2	28.4	13.1	146.9	160.0
Total 2QTR	0.6	90.9	91.5	44.3	417.3	461.6
July	0.1	34.4	34.5	5.1	142.8	147.9
August	0.2	30.2	30.4	18.7	141.9	160.6
September	0.2	30.9	31.1	11.7	140.6	152.3
Total 3QTR	0.5	95.5	96.0	35.5	425.3	460.8
October	0.2	33.0	33.2	11.5	139.6	151.1
November	0.1	35.8	35.9	12.1	146.8	158.9
December	0.1	30.0	30.1	9.3	135.6	144.9
Total 4QTR	0.4	98.8	99.2	32.9	422.0	454.9
TOTALS	1.9	379.0	380.8	148.6	1,652.5	1,801.1

No residue has been removed from the tonnage reported

Report Prepared By:

Marcí Martínez

marcis@senecalandfill.com

Phone: (724) 625-9000

Fox Chapel Annual Tonnage Report - 2024

Month/ Quarter	Commercial Recycling	Residential Recycling	Recycling Totals	Solid Waste Commercial	Solid Waste Residential	Solid Waste Totals
January	0.2	34.1	34.3	10.1	140.9	151.0
February	0.0	0.0	0.0	0.0	0.0	0.0
March	0.0	0.0	0.0	0.0	0.0	0.0
Total 1QTR	0.2	34.1	34.3	10.1	140.9	151.0
April	0.0	0.0	0.0	0.0	0.0	0.0
May	0.0	0.0	0.0	0.0	0.0	0.0
June	0.0	0.0	0.0	0.0	0.0	0.0
Total 2QTR	0.0	0.0	0.0	0.0	0.0	0.0
July	0.0	0.0	0.0	0.0	0.0	0.0
August	0.0	0.0	0.0	0.0	0.0	0.0
September	0.0	0.0	0.0	0.0	0.0	0.0
Total 3QTR	0.0	0.0	0.0	0.0	0.0	0.0
October	0.0	0.0	0.0	0.0	0.0	0.0
November	0.0	0.0	0.0	0.0	0.0	0.0
December	0.0	0.0	0.0	0.0	0.0	0.0
Total 4QTR	0.0	0.0	0.0	0.0	0.0	0.0
TOTALS	0.2	34.1	34.3	10.1	140.9	151.0

No residue has been removed from the tonnage reported

Report Prepared By:

Marcí Martínez

marcis@senecalandfill.com

Phone: (724) 625-9000

January 10, 2024

Members of Council
Mr. Gary J. Koehler, Borough Manager
Borough of Fox Chapel
401 Fox Chapel Road
Pittsburgh, PA 15238

Dear Members of Council and Mr. Gary J. Koehler:

We are pleased to confirm our understanding of the services we are to provide for the Borough of Fox Chapel (Organization) for the years ended December 31, 2023, 2024, and 2025.

Audit Scope and Objectives

We will audit the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information, and the disclosures, which collectively comprise the basic financial statements of the Organization as of and for the years ended December 31, 2023, 2024, and 2025.

We will audit the financial statements of the Organization as presented within the annual audit and financial report (DCED-CLGS 30) (Schedules) required by the Commonwealth of Pennsylvania as of and for the years ended December 31, 2023, 2024, and 2025. In addition, we will also form an opinion on whether the summary financial statements, derived from the Schedules or financial statements, for the years previously described, are consistent, in all material respects, with the audited financial statements from which they have been derived, for the purpose of publication.

We will audit the financial statements of the Fox Chapel Sanitary Authority as presented within the Annual Report of Municipal Authorities and Non-profits (DCED-CLGS-04) (Authority Schedules) required by the Commonwealth of Pennsylvania as of and for the years ended December 31, 2023, 2024, and 2025. In addition, we will also form an opinion on whether the summary financial statements, derived from the Schedules or financial statements, for the years previously described, are consistent, in all material respects, with the audited financial statements from which they have been derived, for the purpose of publication.

Accounting principles generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the Organization's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the

basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the Organization's RSI in accordance with generally accepted auditing standards. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient appropriate evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

- Management's Discussion and Analysis
- Schedules related to the Net Pension Liability (or Asset)
- Notes to the Required Supplementary Information

Also, the following supplementary information accompanying the financial statements will be subjected to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America, and we will provide an opinion on it in relation to the financial statements as a whole in a report combined with our auditor's report on the financial statements:

- Combining Financial Statements
- Budget vs. Actual Schedule(s)

The objectives of our audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and issue an auditor's report that includes our opinion about whether your financial statements are fairly presented, in all material respects, in conformity with accounting principles generally accepted in the United States of America (GAAP).

In addition, we will report on the fairness of the supplementary information referred to in the above paragraphs when considered in relation to the financial statements. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with auditing standards generally accepted in the United States of America will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial

likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements.

The objectives of our audit of the Schedules and Authority Schedules are to obtain reasonable assurance about whether the Schedules and Authority Schedules are free from material misstatement, whether due to fraud or error, and issue an auditor's report that includes our opinion about whether your Schedules and Authority Schedules are fairly presented, in all material respects, in conformity with the accounting practices prescribed by the Pennsylvania Department of Community and Economic Development (DCED), which is a basis of accounting and reporting other than accounting principles generally accepted in the United States of America (GAAP). As allowed by the DCED, these financial statements are also presented using the modified accrual basis of accounting (Schedules and Authority Schedules basis of accounting). Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with auditing standards generally accepted in the United States of America will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements.

Hereafter in this letter, the term "financial statements" will refer to the financial statements, Schedules, Authority Schedules, and summary financial statement.

Auditor's Responsibilities for the Audit of the Financial Statements

We will conduct our audit in accordance with auditing standards generally accepted in the United States of America and will include tests of your accounting records and other procedures we consider necessary to enable us to express such an opinion. As part of an audit in accordance with auditing standards generally accepted in the United States of America, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the financial statement disclosures (if applicable), and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are

attributable to the Organization or to acts by management or employees acting on behalf of the Organization.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements may not be detected by us, even though the audit is properly planned and performed in accordance with auditing standards generally accepted in the United States of America. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will obtain an understanding of the Organization and its environment, including internal control relevant to the audit, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinion(s). The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. Accordingly, we will express no such opinion. However, during the audit, we will communicate to you and those charged with governance internal control related matters that are required to be communicated under professional standards.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Organization's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, tests of the physical existence of inventories (if applicable), and direct confirmation of receivables and certain assets and liabilities by correspondence with selected individuals, funding sources, customers, creditors, and financial institutions. We may also request written representations from your attorneys and confirmations from financial institutions as part of the engagement, and they may bill you directly or indirectly through us for responding to this inquiry.

In the event that representation by legal counsel, during the term of this agreement or subsequently, is deemed necessary by Maher Duessel in connection with any aspect of this engagement, fees and expenses for counsel will be reimbursed to the auditor as out-of-pocket expenses. In addition, you shall compensate Maher Duessel for all time we expend in connection with such legal responses at normal and customary hourly rates.

We may, from time to time and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

The Organization and Maher Duessel agree that any claim arising from this agreement shall be commenced within one year of the date of the auditor's report or the date of the engagement letter if no report has been issued. Maher Duessel's responsibility for any claims, damages or cost shall be limited to the amount of fees paid for the services rendered under this engagement letter.

Our audit of the financial statements does not relieve you of your responsibilities.

Audit Procedures-Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the Organization's compliance with the provisions of applicable laws, regulations, contracts, and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance, and we will not express such an opinion.

Other Services

We will assist in preparing the financial statements (as defined in the audit scope and objectives section above), including the required supplementary information and including the supplementary information, of the Organization in conformity with the basis of accounting previously defined, based on information provided by you.

We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statement services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Responsibilities of Management for the Financial Statements

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for designing, implementing, and maintaining internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including monitoring ongoing activities; for the selection and application of accounting principles; and for the preparation and fair presentation of the financial statements in conformity with the basis of accounting described above.

You are also responsible for making drafts of financial statements, all financial records, and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) additional information that we may request for the purpose of the audit; and (3) unrestricted access to persons within the Organization from whom we determine it necessary to obtain audit evidence.

As an attest client, Maher Duessel cannot retain your documents on your behalf. This is in accordance with the ET 1.295.143 of the AICPA Code of Professional Conduct. The Organization is responsible for maintaining its own data and records.

Suralink is used solely as a method of exchanging information and is not intended to store the Organization's information. Upon completion of the engagement, data and other content will either be removed from Suralink or become unavailable to Maher Duessel within a reasonable

time frame. For multi-year engagements, completion of the engagement occurs when the deliverables are completed for that year.

At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the Organization involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the Organization received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the Organization complies with applicable laws and regulations.

You are responsible for the preparation of the supplementary information in conformity with the basis of accounting previously described. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon.

Your responsibilities include acknowledging to us in the representation letter that (1) you are responsible for presentation of the supplementary information in accordance with the basis of accounting previously defined; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with the basis of accounting previously described; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

With regard to publishing the financial statements on your website (if applicable), you understand that websites are a means of distributing information and, therefore, we are not required to read the information contained in those sites or to consider the consistency of other information in the website with the original document.

With regard to including the auditor's report in an exempt offering document, you agree that the aforementioned auditor's report, or reference to Maher Duessel, will not be included in any such offering document without our prior permission or consent. Any agreement to perform work in connection with an exempt offering document, including an agreement to provide permission or consent, will be a separate engagement. With regard to an exempt offering document with which Maher Duessel is not involved, you agree to clearly indicate in the exempt offering document that Maher Duessel is not involved with the contents of such offering document.

Certain communications involving tax advice are privileged and not subject to disclosure to the IRS. By disclosing the contents of those communications to anyone, or by turning over information about those communications to the government, you, your employees, or agents may be waiving this privilege. To protect this right to privileged communication, please consult with us or your attorney prior to disclosing any information about our tax advice. Should you decide that it is appropriate for us to disclose any potentially privileged communication, you agree to provide us with written, advance authority to make that disclosure.

You agree to assume all management responsibilities for all nonaudit services we provide as defined in the Other Services section of this letter. You will be required to acknowledge in the management representation letter the following related to our nonaudit services:

- Management is responsible for the substantive outcomes of the work and therefore, has a responsibility to be in a position in fact and appearance to make an informed judgment on the results of these services.
- Management has designated a management-level individual to be responsible and accountable for overseeing these services who possesses skill, knowledge, and/or experience to oversee our services.
- Management will establish and monitor the performance of these services to ensure that it meets management's objectives.
- Management will evaluate the adequacy and will review and accept responsibility for the services performed.

In connection with this engagement, we may communicate with you or others via email transmission. As emails can be intercepted and read, disclosed, or otherwise used or communicated by an unintended third party, or may not be delivered to each of the parties to

whom they are directed and only to such parties, we cannot guarantee or warrant that emails from us will be properly delivered and read only by the addressee. Therefore, we specifically disclaim and waive any liability or responsibility whatsoever for interception or unintentional disclosure of emails transmitted by us in connection with the performance of this engagement. In that regard, you agree that we shall have no liability for any loss or damage to any person or entity resulting from the use of email transmissions, including any consequential, incidental, direct, indirect, or special damages, such as loss of revenues or anticipated profits, or disclosure or communication of confidential or proprietary information.

Engagement Administration and Other

We understand that your employees will prepare all cash, accounts receivable, and other confirmations and schedules we request and will locate any documents selected by us for testing. We will schedule the engagement based in part on deadlines, working conditions, and the availability of your key personnel. We will plan the engagement based on the assumption that your personnel will cooperate and provide assistance by performing tasks such as preparing requested schedules, retrieving supporting documents, and preparing confirmations. If, for whatever reason, your personnel are unavailable to provide the necessary assistance in a timely manner, it may substantially increase the work we have to do to complete the engagement within the established deadlines, resulting in an increase in fees over our original fee estimate.

Robert A. Belicose is the engagement principal and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it. To ensure that Maher Duessel's independence is not impaired under the AICPA Code of Professional Conduct, you agree to inform the engagement principal before entering into any substantive employment discussions with any of our personnel. In addition, in recognition of the investment made into training and developing our employees, in the event that any of our employees who were part of your engagement team accept a position of employment with your organization, or any of its related parties at any time while we are performing services for you or within one year thereafter, you agree to pay us a placement fee equal to fifty percent of the employee's annual salary in effect on the date such employment was contracted. This fee would be payable at the time the employee accepts a position.

Professional standards require Maher Duessel to establish policies and procedures designed to provide it with reasonable assurance that it deals appropriately with complaints and allegations. It is Maher Duessel's policy that any complaints or allegations should be reported to the managing partner, or any other partner as identified on our website at www.md-cpas.com.

Audit Meetings

Management will arrange for Maher Duessel to meet with the Organization's Members of Council or an appropriate committee thereof, as requested, in connection with the audit(s). Generally, the meeting can occur in advance of and following the completion of year-end fieldwork for the audit of the Organization's financial statements.

Use and Distribution of Reports

Maher Duessel will provide draft reports to management for review and approval before issuance. Final reports for internal use and external distribution will be delivered to the Organization. The Organization's use and distribution of reports is expected to be limited to (1) filings routinely required by government agencies, (2) lenders, and (3) internal use. If the Organization intends to publish or otherwise reproduce the financial statements and make reference to our firm name, the Organization agrees to provide Maher Duessel with printer's proofs or masters for our review and approval prior to printing. The Organization also agrees to provide Maher Duessel with a copy of the final reproduced material for our approval before it is distributed.

Reporting

We will issue a written report upon completion of our audit of the Organization's financial statements which will also address other information in accordance with AU-C 720, The Auditor's Responsibilities Relating to Other Information Included in Annual Reports (if applicable). Our report will be addressed to the governing body of the Organization. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinion, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement.

If circumstances occur related to the condition of your records, the availability of sufficient, appropriate audit evidence, or the existence of a significant risk of material misstatement of the financial statements caused by error, fraudulent financial reporting, or misappropriation of assets, which in our professional judgement prevent us from completing the audit or forming an opinion on the financial statements, we retain the right to take any course of action permitted by professional standards, including declining to express an opinion or issue a report, or withdrawing from the engagement.

Confidentiality

The audit documentation for this engagement is the property of Maher Duessel and constitutes confidential information. However, we may be requested to make certain audit documentation available to grantor agencies and/or regulatory bodies pursuant to authority given to it by law or regulation. If requested, access to such audit documentation will be provided under the supervision of Maher Duessel personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other government agencies. The AICPA requires members who practice public accounting to participate in either a Quality Review or Peer Review practice-monitoring program. Maher Duessel is enrolled in such a program. The Organization grants permission for Maher Duessel to respond fully to inquiries and allow review of working papers in connection with practice monitoring program activities.

Fees

The professional fees for the scope of services will be:

2023	\$ 22,000
2024	25,500
2025	27,000

Out-of-pocket expenses associated with these services will be reimbursed.

The fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the engagement. If significant additional time is necessary, we will keep you informed of any problems we encounter and our fees will be adjusted accordingly. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 60 days or more overdue and will not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed even if we have not issued our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket expenditures through the date of termination. You may request that we perform additional services not addressed in this engagement letter. If this occurs, we will communicate with you concerning the scope of the additional services and the estimated fees. We also may issue a separate engagement letter covering the additional services. In the absence of any other written

communication from us documenting such additional services, our services will continue to be governed by the terms of this engagement letter.

Federal, State, and Local rule-making bodies may at times make changes that require us to modify our scope of work. Such changes require monitoring and evaluation by Maher Duessel, and often result in new and/or expanded procedures on our part. To the extent these required changes will significantly impact the time required to complete our procedures, an adjustment to the fee will be necessary. Should such a situation occur, we will meet with you to discuss a revised fee estimate.

Additional Services

Maher Duessel may provide additional services which can be either non-recurring matters or changes to the scope of recurring services, including matters such as: (1) changes to the body of compliance and other requirements applicable to the Organization; (2) changes in the nature or scope of programs that comprise the reporting entity; (3) changes in the application of accounting principles or the application of new principles; (4) changes to auditing standards of a nature that results in an increase in the audit effort required; (5) management requests for procedures of a nature and extent beyond those necessitated for an audit; (6) consent letters; (7) changes to accounting software; (8) costs related to required surcharges; and (9) matters of management responsibility (e.g. the condition of records) or other matters beyond Maher Duessel's reasonable control that impair the efficient conduct or expand the scope of effort beyond the audit procedures necessary for the scope of recurring services.

In the event that the Organization requires additional services, the Organization may request that Maher Duessel provide such additional services and pay fees based upon professional hours.

We appreciate the opportunity to be of service to you and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the document, and return it to us.

Sincerely,

Maher Duessel

BY: 
Robert A. Belicose, Principal

The arrangements described above are accepted by the Organization.

BY:

Signature

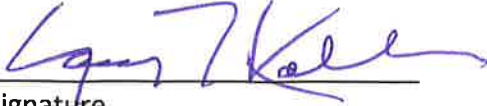
Name of authorized signer

Title

Date

The arrangements described above are accepted by the Organization.

BY:


Signature

GARY J KOEHLER
Name of authorized signer

MANAGER
Title

1-10-24
Date

BOROUGH OF FOX CHAPEL

Code of Conduct/Ethics

This Code of Conduct applies to all Borough personnel, including elected and appointed officials and salaried and hourly staff, in their interactions with each other, residents of the Borough, persons dealing with the Borough, representatives of other governments, other entities of which the Borough is a member, and the public. For avoidance of doubt, individuals serving the Borough in a voluntary capacity, such as by providing services in support of the Parks Commission, as members of the Volunteer Fire Department, etc., are covered by this Code of Conduct. Borough personnel must avoid not only impropriety but the appearance of impropriety in their activities. This Code supplements rather than restates requirements and restrictions contained in Pennsylvania statutes, most notably the Ethics Actⁱ, the Sunshine or Open Meetings Lawⁱⁱ, and the Crimes Codeⁱⁱⁱ. It should be read in the context of the attached Mission Statement adopted by Borough Council.

All such interactions by and among Borough personnel should be characterized by respect, integrity, civility, and dignity. In discussions with the public and others who are not Borough personnel, preservation of public trust requires that personnel tell “the truth, the whole truth, and nothing but the truth.” The Borough aspires to be known for practicing these principles in all its actions and dealings. Without limiting the generality of the provisions of the Ethics Act requiring disclosure of personal interests in Borough transactions, Borough personnel must abstain from the discussion and decision of those transactions as to which they, their relatives, their friends or their business or other associates have a personal financial interest.

Borough Council, boards, and committees act as units, discussing issues and making decisions by the consensus of the majority. Even if less than unanimous, the Council, board or committee makes only a single decision. Their decisions are announced through their president or chairman or as they otherwise decide. The remedy of a member disagreeing with the majority is to attempt in future meetings to persuade a majority of the members to adopt his or her position.

Discussions of confidential subjects should take place only at executive sessions of the Council, board, or committee, never in e-mails, social media, press statements or interviews, or other forms of communication which are or can be made public. Borough personnel should be aware that e-mail is almost never secure and should not be used to discuss confidential Borough business, even with other Borough personnel. Acting consistently with the Open Meeting Law and recognizing that there is not consensus as to what is and what is not deliberation, in order to encourage a full and frank discussion of issues, internal discussions other than decisions will be held in confidence by all personnel. While appellate courts publish dissenting opinions, it is generally not productive for legislative bodies to do so.

This is not to say that Borough personnel lose their right to express their opinions as individuals. However, if they choose to publicly present opinions and information that contradict Borough decisions, they may not use Borough resources to do so and must make it abundantly clear that they are expressing their own individual opinions and not those of the Council or other board or committee of which they are members. Confidential discussions

BOROUGH OF FOX CHAPEL

Code of Conduct/Ethics

should not be disclosed or discussed. If speaking or writing on behalf of the Borough, personnel must express the official position of the Borough and not their individual opinion.

The Manager reports to and is overseen by Council as a whole, often acting through its President on Council's behalf. The Chief of Police reports to and is overseen by the Mayor. Other members of Council, boards and committees cannot direct the activities of the Manager, the Chief of Police or the staff who report to them (directly or indirectly) but rather should discuss with the President of Council or Mayor, as appropriate, issues which they would like the Council or Mayor to address with the Manager or Chief.

Borough personnel may never use the prestige or power of their offices or positions or Borough confidential information to benefit themselves, their relatives, their friends or their business or other associates.

Borough staff may never be used for political or other partisan purposes, nor may they ever be coerced to make contributions or engage in activities in support of such purposes.

Borough personnel may not use or permit others to use Borough property, whether real estate, fuel, tools or equipment, for private purposes.

In the event of a disagreement among Borough personnel as to what this Code of Conduct or the statutes discussed above require in a particular situation, the matter shall be referred to Borough Council for consideration in executive session and there may be no other discussion or disclosure of the situation until Council has made its decision and further decided what if any disclosure to make with respect to it.

Members of Borough staff who violate this Code shall be subject to discipline up to and including termination of employment. Appointed officials who violate this Code shall be subject to penalties ranging from private admonition to removal from office by Council. Members of Council who violate this code shall be subject to formal public censure by Council and further action as allowable by state law.

ⁱ The Pennsylvania Public Official and Employee Ethics Act, Act 170 of 1978, as amended, enforced by the Pennsylvania State Ethics Commission, requires the annual filing by public officials and employees of Statements of Financial Interests and prohibits certain conduct by public officials and employees including

- Conflicts of interest
- Soliciting, seeking, or accepting "improper influence" (something of monetary value with the understanding that it will influence the official's, employee's or candidate's vote, official action, or judgment)
- Accepting an honorarium

BOROUGH OF FOX CHAPEL

Code of Conduct/Ethics

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- Entering into a contract with the Borough or subcontract with a contractor valued at \$500 or more not awarded through an open and public process.

Violations may subject the violator to civil penalties, are crimes, and damages can be trebled.

The Ethics Act defines a “conflict of interest” as –

“Use by a public official or public employee of the authority of his office or employment or any confidential information received through his holding public office or employment for the private pecuniary benefit of himself, a member of his immediate family or a business with which he or a member of his immediate family is associated. The term does not include an action having a de minimis economic impact or which affects to the same degree a class consisting of the general public or a subclass consisting of an industry, occupation or other group which includes the public official or public employee, a member of his immediate family or a business with which he or a member of his immediate family is associated.”

In the circumstance where a Council member is required to abstain from a Council vote due to a conflict of interest, the Ethics Act requires that the Council member –

“... prior to the vote being taken, publicly announce and disclose the nature of his interest as a public record in a written memorandum filed with the person responsible for recording the minutes of the meeting at which the vote is taken ...”

Attached to this Code is a form of written memorandum to be used in the circumstance of voting abstention due to a conflict of interest. The completed form should be delivered to the Borough Secretary.

ⁱⁱ Pennsylvania’s Sunshine Act (Open Meetings Law), 65 Pa.C.S. §§701-716

- “Official action and deliberations” of Council, its boards and commissions must take place at a meeting open to the public unless an exception applies. Deliberation is a discussion held for the purpose of making a decision. Official action is a recommendation pursuant to statute, ordinance or executive order, establishment of policy, a decision on agency business, or a vote on a motion, proposal, resolution, rule, regulation, ordinance, report, or order. Exceptions are for personnel actions, collective bargaining agreement negotiation or arbitration, purchase or lease of real estate, consultation with counsel regarding litigation or “issues on which identifiable complaints are expected to be filed,” discussions which, if held in public, would violate a privilege or lead to disclosure of information or confidentiality protected by law, and emergency preparedness, public safety and security matters.

ⁱⁱⁱ The Crimes Code, Title 18 of the Pennsylvania Consolidated Statutes, defines the following crimes relating to public officials:

- Offering, soliciting, or accepting any benefit as consideration for the decision, opinion, recommendation, vote or other exercise of discretion as a public servant, party official or voter or for violation of a known legal duty as public servant or party official.
- Threatening unlawful harm to a person with intent to influence his decision, opinion, recommendation, vote or other exercise of discretion as a public servant, party official or voter or in a judicial or administrative proceeding, or to violate his known legal duty.

BOROUGH OF FOX CHAPEL
Code of Conduct/Ethics

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- Harming another by any unlawful act in retaliation for anything lawfully done by the other in his capacity of public servant.

The undersigned hereby acknowledges that he/she has received, read, understands and agrees to the foregoing Code of Conduct.

(signature)

(date)

Fox Chapel Borough

401 Fox Chapel Road

Pittsburgh, PA 15238

Phone: 412-963-1100



FOX CHAPEL
BOROUGH, PA

Permit Log - 01/01/2024 to 01/31/2024

Permit #	Applicant	Type	Const. Cost	UCC Fee	Application Date	Issue Date	Expiration Date	Total Fee
Z-2024-2	Drew and Vanessa Schmitt	Residential	\$0.00	0	1/4/2024	1/5/2024		\$100.00

Additional Permit Information

Description Approximately 62' of cedar fence, 6' high installed in the right side of the home.

Parcel Information

Parcel Number:		Map-Block-Lot: 437-G-37		Owner: SCHMITT DREW & VANESSA		Owner Address: 915		SETTLERS RIDGE RD	
<u>Z-2024-4</u>	Mancuso Landscaping inc.	Residential	\$0.00	0	1/22/2024	1/22/2024			\$100.00

Additional Permit Information

Description Re-route two downspouts to a retention pit

Parcel Information

Parcel Number:		Map-Block-Lot: 361-B-70		Owner: MARKEL SCOTT T & EMILY S		Owner Address: 927 FIELD CLUB RD	
Z-2024-5	Franco Associates, L.P.	Residential	\$0.00	0	1/25/2024	1/25/2024	\$100.00

Additional Permit Information

Description Relocation of exiting masonry wall directly west 90 feet

Parcel Information

Parcel Number:	Map-Block-Lot: 360-B-95	Owner: CHIP GANASSI	Owner Address: 400	BETA DRIVE
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Total Construction Cost: \$0.00

Total UCC Fee: \$0.00

Total Fee: \$300.00

Fox Chapel Borough

401 Fox Chapel Road
Pittsburgh, PA 15238
Phone: 412-963-1100



Permit Log - 01/01/2024 to 01/31/2024

Permit #	Applicant	Type	Const. Cost	UCC Fee	Application Date	Issue Date	Expiration Date	Total Fee
<u>P-2024-3</u>	Rossman Hensley, Inc.	Residential	\$15,000.00	0	1/12/2024	1/15/2024		\$129.50

Additional Permit Information

Description Replace front entry roof

Parcel Information

Parcel Number: Map-Block-Lot: 437-H-180 Owner: RAYMOND JOHN WEAN III REVOCABLE TRUST Owner Address: 2275 S OCEAN BLVD APT 108S

<u>P-2024-6</u>	Green Mountain Renovation	Residential	\$116,955.00	0	1/12/2024	1/29/2024		\$634.50
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Additional Permit Information

Description Remodel Kitchen

Parcel Information

Parcel Number: Map-Block-Lot: 525-P-70 Owner: GUTTRIDGE EUAN Owner Address: 700 FAIRVIEW RD

Total Construction Cost: \$131,955.00

Total UCC Fee: \$0.00

Total Fee: \$764.00



LIGHT UP FOX CHAPEL

The Borough of Fox Chapel and the Cooper-Siegel Community Library came together to host their first Light Up Fox Chapel event on Wednesday, Dec. 6, from 5 to 7 p.m. The Illumination Ceremony began at 5:30 p.m. with Mayor Alex Scott and special guest Santa Claus! Attendees enjoyed a caricature artist as well as music, crafts and activities for the whole family!

PHOTOS BY RALPH LOVUOLO



